

12th FINA World Swimming Championships (25m)

Doha (QAT), December 03–07, 2014

Hamad Aquatic Center



EVENT SUMMONS

Version 02



Fina
WORLD SWIMMING
CHAMPIONSHIPS (25M)



DOHA 2014 ©

Version 02, as of July 2014

Please always refer to the latest version of the Event Summons

**WITNESS
EXCITEMENT**



Fina
WORLD SWIMMING
CHAMPIONSHIPS (25M)

I. GENERAL INFORMATION

The "Fédération Internationale de Natation" (FINA) hereby notifies and invites all affiliated National Federations to participate in the 12th FINA World Swimming Championships (25m) on the following basis.

1. Host, place and date of competitions

The hosts for these Championships, Qatar Olympic Committee (QOC) and the Qatar Swimming Association (QSA), have established a Local Organising Committee (Doha 2014 OC), which shall be in charge of the preparation and organisation of the competitions under the control and supervision of FINA.

The events will be held in Doha, Qatar, with the following schedule:

- **December 03, 2014: Opening Ceremony**
- **December 03-07, 2014: Competition**
- **December 07, 2014: Closing Ceremony**

2. Organising committee address

National Federations required to communicate with the Doha 2014 OC, should follow the below address:

Qatar Swimming Association

Al Bida Tower, 2nd floor

West Bay – Cornice

PoBox: 19194

Doha – Qatar

infoQSA@olympic.qa

The **officers of the Higher Organising Committee** are:

HE Saoud Bin Abdulrahman Al-Thani

Doha 2014 OC Chairman, Qatar Olympic Committee Secretary General

Khaleel Al Jabir

Doha 2014 OC Chief Executive Officer & Qatar Swimming Association President

Ali Al Jabir

Doha 2014 OC Deputy Chief Executive Officer & Qatar Swimming Association Secretary General

Petros Tsiallas

Chief Operating Officer

Nasser Yaquob

Operations Manager

Issa Al Zarra

Corporate Support Manager

Jassim Al Hail

Event Services Manager

Ahmed Al Naama

Convention & Functions Manager

Theodora Kinti

PMO Manager

Maher Safi

Marketing Manager

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3. Programme of Events

The programme of events will be as per FINA Rule GR 9.6.1.1 (see below) and as per schedule attached.

	Men	Women
Freestyle	50m, 100m, 200m, 400m, 1500m	50m, 100m, 200m, 400m, 800m
Backstroke	50m, 100m, 200m	50m, 100m, 200m
Breaststroke	50m, 100m, 200m	50m, 100m, 200m
Butterfly	50m, 100m, 200m	50m, 100m, 200m
Ind. Medley	100m, 200m, 400m	100m, 200m, 400m
Relays:		
Freestyle	4x50m, 4x100m, 4x200m	4x50m, 4x100m, 4x200m
Medley	4x50m, 4x100m	4x50m, 4x100m
Mixed	4x50m Freestyle & 4x50m Medley	4x50m Freestyle & 4x50m Medley

Entry times achieved in 25m and 50m pools will be accepted. Ten (10) lanes of the competition pool will be used for the morning heats, while semi-finals and finals will be in the centre eight (8) lanes.

Competition Schedule v02 is attached as appendix to this Summons for reference

4. Awards

- 4.1 Gold, silver and bronze medals shall be awarded to the first three places in individual and team final events (GR 9.7.1).
- 4.2 Diplomas shall be awarded to all eight (8) finalists in individual events and to the first six (6) finalists in team competitions (using eight (8) lanes) (GR 9.7.1).
- 4.3 Trophies for the highest scoring male and female swimmer and the highest scoring national team (GR 9.8.1), based on scoring in 5.2
- 4.4 Commemorative medals for all those connected officially with the Championships.

5. Scoring

- 5.1 Points are awarded to all finalists, according to the following points' distribution:

Individual: Places 1-16: 18, 16, 15, 14, 13, 12, 11, 10, 8, 7, 6, 5, 4, 3, 2, 1 point
Relays: Places 1-8: 36, 32, 30, 28, 26, 24, 22, 20 points

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5.2 A special FINA Trophy shall be awarded to the individual competitor, either male or female, scoring the highest points in the swimming events upon the following:

First Place	5 points
Second Place	3 points
Third Place	2 points
Fourth Place	1 point
Individual World Record	2 points for each record broken

If there is a tie, performances will be compared with the World Records and a decision made by the FINA Technical Swimming Commission.

6. Rules

The Championships will be held under FINA Rules in force at the time of the Championships.

7. Penalties for withdrawal

FINA Rule GR 7 will govern in the event of withdrawals and the cumulative penalties provided therein shall be assessed. The FINA Technical Swimming Commission shall be responsible for checking and keeping records of withdrawals and reporting such to FINA.

8. Advertising

Identification in the form of logos on swimwear, i.e. swimsuit, cap and goggles, and pool deck equipment, i.e. track suits, official's uniforms, footwear, towels and bags, is permitted in accordance with regulations established in the By-Laws (BL 7). A two-piece swimsuit shall, in relation to advertising, be regarded as one. The name and the flag of the country of the competitor or the country code shall not be regarded as advertisements (GR 6.1).

Body advertisement is not allowed in any way whatsoever (GR 6.2).

Advertising for tobacco or alcohol is not allowed (GR 6.3).

Advertising identification appearing on swimwear, pool deck equipment and official's uniforms at FINA Championships is permitted as follows:

Swimsuits (BL 7.1.1):

- One (1) manufacturer's logo of a maximum size of 30cm² when worn. Where two-piece body suits are used, the two (2) logos of the manufacturer shall be placed on one part each.

The logo has to be calculated taking into consideration the entire surface of the logo, as shown below:



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- One (1) sponsor's logo of a maximum of 30cm² when worn.

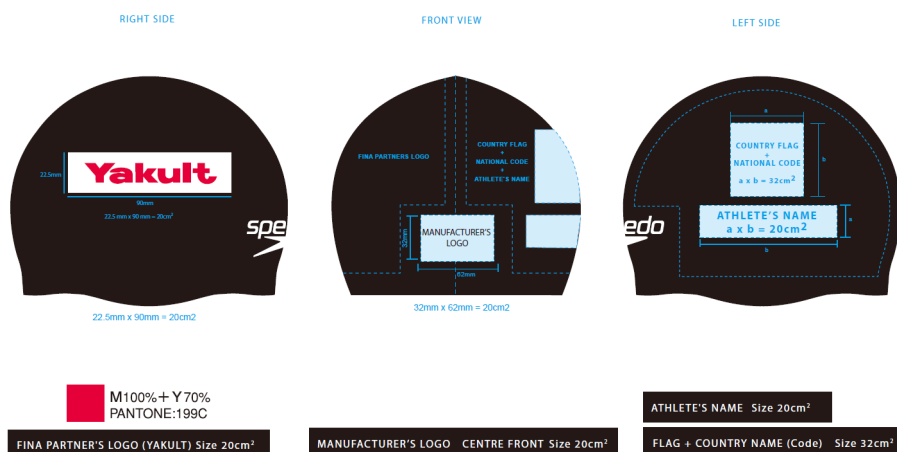
One (1) flag and one (1) country name or code of a maximum size of 50cm² when worn. Repetitions of the national flag, elements thereof or, the colours of the national flag, included as a design element of the swimsuit, shall not be considered under this rule.

Examples:



Swimming Caps (BL 7.1.2):

- One (1) manufacturer's logo of a maximum size of 20cm² on the front.
- One (1) flag and/or country name (code) of a maximum size of 32cm². The side on which the flag and country name (code) shall be printed will be advised by FINA.
- For FINA Championships one (1) FINA Partner's logo of the size decided by FINA on a case by case basis. The side on which the Partner's logo shall be printed will be advised by FINA.



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- For FINA competition, one (1) flag and/or country name (code) of a maximum size of 32cm² can be printed twice (meaning that the flag and country name can appear on both sides of the cap). This to be advised by FINA whenever applicable.
- Athlete's name of a maximum size of 20cm². The athlete's name shall be printed on the same side as the flag and country name (code). Printing the athletes' name isn't compulsory.

Goggles (BL 7.1.4):

- Two (2) manufacturer logos of a maximum size of 6cm² each are allowed on goggles but only on the spectacle frame or band.

Athletes Bibs (BL 7.1.5):

- The maximum size of the Bibs shall be 24cm (width) x 20cm (height).
- The height of the digits on the Bibs shall be no less than 6cm and no more than 10cm.
- The maximum height of the identification above the digits shall be 6cm. The identification may display the name/ FINA Partner's logo.
- The maximum height of the identification below the digits shall be 4cm. The identification may display the name/ logo of the Host City and the year.
- The Bibs shall be printed in suitable colours in order to ensure maximum visibility of the digits.
- The Bibs must be worn fully visible during Athletes' introduction and award ceremonies.

An athlete removing the Bib before being presented at the start of an event or before completion of the victory ceremony may be disqualified.

Only one FINA Sponsor may be displayed on Bibs. However, there may be one sponsor for men and another for women at the same Championships.

NAME/LOGO OF
FINA PARTNER

NAME/LOGO OF
FINA PARTNER

LAST NAME

LAST NAME

Fina Fina Fina Fina
Water is Our World Water is Our World Water is Our World Water is Our World

Fina Fina Fina Fina
Water is Our World Water is Our World Water is Our World Water is Our World

Name/Logo of Host City-Year

Name/Logo of Host City-Year

Award & Presentation Bibs

Relay Bibs

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Bib	Presentation Semi-Final	Presentation Final	Award
SW	Yes	Yes (+ Relay)	Yes

Pool deck equipment (BL 7.1.6)

- A maximum of two (2) advertising identifications of which one shall be of the manufacturer and the other one of a sponsor are permitted, with a maximum size of 40cm² each when worn for any of the clothing items listed below, and a maximum size of 6cm² each for any of the accessories and equipment items listed below.



Identification on clothing must be placed on the top breast side so that Bibs requested by FINA may be worn well visible below.

For upper-body clothing items only, the manufacturer's logo (being a design mark of maximum of 8cm in width) may additionally be displayed in the form of a strip in one of the following positions:

- around the bottom of both sleeves; or
- centered down the outer seam of both sleeves (from the collar across the top of the shoulders down to the bottom of the sleeve).

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For lower-body clothing items only, the manufacturer's logo (being a design mark of maximum of 8cm in width) may additionally be displayed in the form of a strip centered down the outer seam of both legs (from the waistband down to the bottom of the leg).

- T-shirt (40cm²)
- Polo shirt (40cm²)
- Casual shirt (40cm²)
- Sweat shirt (40cm²)
- Bath robe (40cm²)
- Tracksuit top (40cm²)
- Pants (40cm²)
- Shorts (40cm²)
- Skirts (40cm²)
- Windbreaker (40cm²)
- Towels (6cm²)
- Baseball caps (6cm²)
- Hats (6cm²)
- Socks (6cm²)
- Footwear (6cm²)
- Bags (not greater than 10% of the surface area of the item, to a maximum size of 60cm²)



Any advertising identifications which are not indicated in these regulations are not permitted. In the event that any clothing or other items of equipment contravenes these regulations, the competitor must immediately remove the offending item(s) and replace it/them with clothing that complies with FINA rules. In the event that the breach is not immediately remedied the competitor may be requested to wear attire provided by the event organizer. (BL 7.1.7)

FINA reserves the right to request Federations taking part in FINA Championships to present any advertising identification in this rule for examination and approval of FINA prior to the event in question. (BL 7.1.8)

9. Swimwear

- 9.1 The swimwear used by the competitors at the 12th FINA World Swimming Championships (25m) Doha 2014 must comply in full with FINA rule BL 8 and GR 5 and duly approved by FINA in accordance with the rules and procedures set forth in the FINA Requirements for Swimwear Approval (FRSA).
- 9.2 Before any swimwear of new design, construction or material is used in competition, the manufacturer of such swimwear must submit the swimwear to FINA and obtain approval of FINA (GR 5.4). The official list of FINA approved swimwear is published annually and available on the FINA official website.
- 9.3 In swimming competitions the competitor must wear only one swimsuit in one or two pieces. No additional items, like arm bands or leg bands shall be regarded as parts of a swimsuit (BL 8.2).
- 9.4 All commercial marking on the swimwear must comply in full with the FINA rule BL7.
- 9.5 The check of swimwear used by the competitors will be performed in the call room prior to start of each event.
- 9.6 The referee of a competition has the authority to exclude any competitor whose Swimwear does not comply with the FINA rules.

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10. Doping Control

- 10.1 The actual conduct of doping control shall be the responsibility of a Doping Control Commission of one or more people appointed by FINA (DC 5.2.2).
- 10.2 Selection of competitors to be tested at the FINA competitions shall be decided by the Doping Control Commission together with the Bureau Delegate at the competition. All participating competitors shall be considered (DC 5.3.1).
- 10.3 Any swimmers establishing or breaking a World Record shall submit to doping control following the race. When a relay team breaks or equals a World Record all competitors swimming the relay shall be tested (DC 5.3.2).

11. Control of events

- 11.1 Management Committee. The Management Committee shall be appointed by the FINA Executive (GR 9.4.2).
- 11.2 Jury of Appeal. The Jury of Appeal shall be the Members of the Bureau and the Honorary Members of FINA (GR 9.3.1).
- 11.3 Commission. A commission shall be appointed consisting of the respective Technical Delegate (Bureau liaison), the Chairman and the Honorary Secretary of the FINA Technical Swimming Committee (GR 9.5.1).

12. Prize money

Prize money will be allocated to swimmers as follows:

1 st place	US\$ 7,000
2 nd place	US\$ 5,000
3 rd place	US\$ 3,000
4 th place	US\$ 2,000
5 th place	US\$ 1,500
6 th place	US\$ 1,000
Total	US\$ 19,500 x 46 events = US\$ 897,000
+ World Record (for each event)	US\$ 15,000

II. TEAM INFORMATION

1. Registration procedure

The FINA General Management System (FINA GMS) will be in operation to process all entries and competition applications online. Each National Federation will receive from FINA a unique access code for accessing the system and managing the registration for their delegation.

Access to the FINA GMS for National Federations will be available through this link: data.fina.org

National Federations with no internet access will be able to send faxes to Doha 2014 OC at the following number +974 4494 4221

The following deadlines must be observed

Friday, 1 August 2014	Provisional Hotel Team Booking
Wednesday, 1 October 2014	Preliminary Entries
Wednesday, 15 October 2014	Final Hotel Booking Confirmation
Friday, 31 October 2014	Final Nominal Entry Form Delegation's Accreditation Forms (athletes & team officials) Team Travel Form Entry Visa Application Rooming List Form
Monday, 17 November 2014	Final Sport Entry Forms Relay Entry Forms Team Summary Form Final Media Accreditation Nomination

2. Application of visas

The Doha 2014 Organising Committee will be facilitating entry visas free of charge for participating Teams (Athletes and Officials). All countries, with the exception of the Gulf Cooperation Council (GCC), must apply for entry visas to enter the State of Qatar.

Entry visa application procedures are as follows:

- Submit the relevant passport details and electronic passport copy through the FINA General Management System (FINA GMS).
- Once the application is submitted, applicants can track their status through the FINA GMS.
- Upon completion, entry visas can be downloaded from the Ministry of Interior (MOI) website below using the passport number and nationality.

<http://www.moi.gov.qa/VsaWeb/Actions?action=getVisaInfoInput&language=English>

IMPORTANT NOTE: To receive an entry visa you must have a valid passport with an expiry date not less than six (6) months from the date of your visit. Only Visa applications submitted through the FINA GMS will be processed.

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3. Travel & Accommodation Assistance

- 3.1 FINA and the D2014 Organising Committee will provide Accommodation Assistance to a maximum of 3 (three) athletes and 1 (one) coach or representative from the National Federation to compete in the 12th FINA World Swimming Championships for a maximum of 8 nights – (arrival on 30th November 2014 and departure on 8th December 2014).
- 3.2 Team Accommodation Assistance is allocated as follows:
- Free accommodations in double occupancy rooms full board for a maximum of 4 (four) persons in an official 4 star hotel OR
 - A subsidy per day per person, for a maximum of 4 (four) persons in an official 5 star hotel. The subsidy amount is 110 USD.
- 3.3 Each National Federation will be allocated Travel Assistance for the above mentioned persons.
- 3.4 Exact Travel Assistance amount has been communicated to each National Federation by FINA.

4. Team Hotels

- 4.1 Price of the Team Hotels:
- | | |
|----------------|--|
| 5 star hotels: | 200 USD Single Room (FB), 260 USD Double Room (FB) |
| 4 star hotels: | 165 USD Single Room (FB), 220 USD Double Room (FB) |
- 4.2 Official Team Hotels:
- | | | |
|----------------------------------|---------|-------------------------------|
| Holiday Villa Hotel & Residence: | 4 star, | 20 min from Competition Venue |
| Ezdan Hotel & Suites: | 4 star, | 25 min from Competition Venue |
| Wyndham Grand Regency: | 5 star, | 15 min from Competition Venue |
| Radisson Blu Hotel: | 5 star, | 15 min from Competition Venue |
| Renaissance Doha Hotel: | 5 star, | 25 min from Competition Venue |
- 4.3 Rooms are reserved on a first come first serve basis through the FINA GMS.
- 4.4 Additional details regarding hotel features and amenities, check in / check out policies, cancellation fees, can be located in the Team Accommodations Guide which can be accessed through the FINA GMS.

5. Registration and qualification of competitors

- 5.1 Each Federation may enter no more than two competitors per individual event, regardless of standards. There is no limit on the number of events in which each competitor may enter (BL 9.3.6.1).
- 5.2 For each relay event, each Member may enter only one team. All swimmers entered in individual events can be used in relays (BL 9.3.6.5).
- 5.3 The composition of a relay team may be changed between heats and finals of an event. When preliminaries are swum, medals or diplomas shall be awarded to those swimmers who swam in the heats and the final race (BL 9.3.6.7).

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- 5.4 The names of swimmers actually swimming on a relay must be submitted at least one hour before the start of the session in which the event is to take place, in the order in which they are to swim. The names of the swimmers in medley relay events must be listed for their respective strokes (BL 9.3.6.8).
- 5.5 Each Member may enter a maximum of 26 men and 26 women swimmers (BL 9.3.6.9).

6. Team Officials

- 6.1 Individuals who are serving as Team Officials (coaches, managers, chaperons, etc.) cannot serve as Technical Meet Officials.
- 6.2 Each Federation shall be allowed to include in its delegation Team Officials (coaches, managers, trainers, chaperons, etc.) in a number dependent upon the number of competitors entering and participating in accordance with the following:

Number of Competitors	Maximum Number of Team Officials
1-2 competitor(s)	1
3-5 competitors	2
6-10 competitors	4
11-20 competitors	8
21-30 competitors	10
31-40 competitors	13
Over 41 competitors	16

7. Accreditation

National Federations are to note the number of Team Officials (coaches, managers, chaperons, etc.) allowed by discipline, as detailed in section 6.2. Requests for additional accreditation passes will be subject to FINA approval and will incur a fee of USD 100.- for every additional accreditation issued.

8. Local Transportation

- 8.1 Airport shuttles transfers to official hotels are available for the participating National Federations.
- 8.2 Each hotel will have a dedicated bus line and will operate from 27th November through 9th December 2014 based on the arrival/departure schedule. The buses will be located outside the HIA Arrivals terminal with dedicated lines to be identified by bus stops and on board signage.
- 8.3 In order to facilitate the airport transfers, the Team Buses will be colour coded. The same colours will be applied for the shuttles from hotels to the competition site.
- 8.4 The Championships Bus Shuttle Service commences on the November 28th through 7th December 2014, with its operational hours to be from 06:30 – 23:00.
- 8.5 Each hotel will have an assigned load zone that will be overseen by a Doha 2014 Transportation representative. The Teams bus lines will be identified by specific colour according to the destination. The detailed transportation schedules and any updates related to will be available at the Information Desk at every official hotel and at the Hamad Aquatics Center. Information Desks will operate from 06:00 till 23:00.

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- 8.6 At Hamad Aquatic Centre (HAC), each client group has a designated load zone where all guests will safely embark and disembark. The frequency of the service will be every 20 minutes, with extra buses to be dispatched during the peak hours in order to maintain a smooth and efficient service.
- 8.7 Transportation will be provided only to the official hotels. Security will be present in every bus in order to ensure all passengers and vehicle safety.

9. Team Filming Area

- 9.1 Team filming is permitted from a designated area among the Spectator Stands.
- 9.2 A limited number of team filming positions will be available and will be provided on a first come first served basis.
- 9.3 No other area will be set aside for team filming.

10. Team Massage Area

- 10.1 Team massage areas are located along the warm-up-down pool / training pool and Athletes Preparation Area at Hamad Aquatic Center.
- 10.2 Doha 2014 LOC and through Aspetar (Medical Services provider) will provide physiotherapists and massage services to teams on a first come first served basis.

11. Team Lactate Testing

Designated areas for lactate testing will be allocated to teams wishing to perform lactate testing, located along the warm up-down/ training pool at Hamad Aquatic Center.

12. Team Medication

Details regarding the use of medication and its importation procedures can be found on the WSC website by July 15th, 2014.

13. Team Internal Communication Devices

Details regarding the use of internal communication devices (2 way radios) and its importation procedure can be found on the WSC website by July 15th, 2014.

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III. TECHNICAL MEET OFFICIALS

1. List of Officials

Function	FED	Name	
TSC Commission	USA	Dale Neuburger – FINA Vice President & TSC Bureau Liaison	
	USA	Carol Zaleski – TSC Chair	
	MEX	Kiril Todorox – TSC Vice Chairman	
	DEN	Søren Korbo – TSC Honorary Secretary	
Referees from TSC	GER	Andrea Thielenhaus	
	NGR	Olugbenga Lawal	
	NZL	Lesley Huckins	
	UKR	Andriy Vlaskov	
TSC Members	AUS	Ryan Arblaster	
	BRA	Ricardo de Moura	
	CHN	Yuan Jiawei	
	GUA	Ismael Gonzales	
	IND	Virandra Nanavati	
	JPN	Shigeo Ogata	
	POL	Jerzy Kowalski	
	PUR	José de Jesus	
	RSA	Daphne Bird	
SWE	Christer Magnusson		
Starter	FINA	USA	Jeff Raker
	Host	QAT	Abdula Almahmoud – Day 3 & 1
		QAT	Yousef Al-Hamadi – Day 4 & 2

Judges from Federations	FED	Name
Africa	GHA	Kwami Kpodoh
	KEN	Isaac Musembi
	SEY	Paul Fanchette
	SEN	Malik Fall
Americas	BAR	Kathleen Beckles
	BRA	Daniel Schneider
	CAN	Louise Leblanc
	MEX	Rocio de la Fuente
	USA	Dave Caddington
	VEN	Lucia Rincon
Reserve	PER	Sorei Miriam Nunez Roque

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1. List of Officials

Judges from Federations	FED	Name
Asia	CHN	Hua Min
	JPN	Yoshii Tomohisa
	OMN	Al-Alawi Abdulmonem
Europe	BEL	Martina Classen-Schwall
	CZE	Lubos Imrysek
	GBR	Jane Davies
	GER	Marco Troll
	HUN	Andrea Szentirmay
	NED	Karina van Holst Pellekaan
	POL	Waldemar Kilian
	RUS	Yury Zherdev
	SUI	Pier Mellini
<i>Reserve</i>	<i>SLO</i>	<i>Matjaz Godec</i>
Oceania	AUS	Cherry Smith
	NZL	Lyn Sutherland
	PNG	Susan Baboa
	<i>Reserve</i>	<i>AUS</i>

Function	FED	Name
Host Federation	QAT	Abdulwahab Al-Sheeb
	QAT	Alaa Festok
	QAT	Mohamed Al-Mohannadi
	QAT	Ammar Al-Ejji
	QAT	Ali Al-Shaiba
FINA Announcer	FIN	Jussi Salminen
Host Announcer	QAT	

2. Required Days of Duty

Officials will be arriving on 01 December 2014 and will be leaving Doha on 08 December 2014.

3. Expenses of travel, accommodation and food

Accommodation and three meals per day will be provided for all the Technical Meet Officials and for the period of December 01 to 08, 2014. Travel expenses shall be the responsibility of each National Federation.

4. Local transportation

Shuttle transport will be provided by the Organising Committee for the Technical Meet Officials.

IV. TICKETING

Details on ticketing will be given on a further update of these Summons.

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