



2017 Competition Booklet

Qualifying Criteria and Programmes

27 July 2016

The *2017 National Competition Qualifying Times and Criteria* are produced for the competitions listed below for the information of swimmers and coaches. The information is as accurate as possible as at 27 July 2016.

- NZ Open Water Championships
- NZ Junior Festival
- NZ Age Group Championships
- NZ Open Championships
- Division II Competition

National Competition Qualifying Times and Criteria for the 2017 NZ Short Course and NZ Secondary Schools Championships will be released no later than January 31, 2017.

The SNZ Regulations are effective as at 22 July, 2016.

2.1 All New Zealand Competitions shall be swum under Swimming New Zealand regulations. These regulations may also be adopted for use in Regional, inter-club, club or other competitions.

2.2 All members, swimmers and persons connected with SNZ National Competitions are bound by the Rules, Regulations and By-Laws of SNZ, FINA and the Sports Anti-Doping Rules of Drug Free Sport New Zealand.

2.3 SNZ will publish annually, 2 separate documents for all New Zealand competitions. These documents will contain a roster of venues and dates, New Zealand Competition qualifying times, conditions and criteria, closing dates for entries and entry fee information. The first will be released no later than January 31 each year and cover New Zealand competitions being conducted primarily between June and December, of that year. The second document will be published no later than 31 July each year and will relate to the New Zealand Competitions conducted between January and June the following year.

2.4 Where the New Zealand Open Championships and the New Zealand Short Course Championships are being used as a qualification meet for major competitions, the schedule of events listed in these rules may be altered to ensure appropriate qualifying opportunities for that major competition. Such alteration shall be at the discretion of and by prior approval of the SNZ Board and shall be notified with the publications of conditions and criteria in 2.3 above.

2.5 The qualifying period for all New Zealand Championships and Competitions in January through June will begin the 1 of January the previous year and for events in July through December will be July 1 of the

previous year. The swimmers declared entry time shall be the fastest official time swum in the qualifying period.

2.6 Entries close at 11:59pm on the date specified by SNZ. Late entries will not be accepted.

2.7 A competitor at New Zealand Competitions shall be a financial member of SNZ or an invited visitor and must have achieved the qualifying time in each individual event entered except for para swimmers as specified in specific competition rules. Only swimmers who have met and entered at least one required individual qualifying standard in the respective competition may be entered in relay events.

2.8 All entries for SNZ members must be submitted through the SNZ database. These can be completed by individual swimmers or their club or region. Individual entry times must be from approved meets held in the SNZ database. Performances from regional and local competitions not held within the Database will not be eligible for use for entry to national competitions.

2.9 New Zealand competitions shall utilise all 8 or 10 lanes depending on the venue. Heats, finals and timed-finals will use all available lanes.

2.10 Over-the-top starts can be used for heats, semi-finals and timed-finals subject to the prior approval of Swimming New Zealand,

2.11 To be eligible to score points for a club or region and to be eligible for SNZ championship titles, a swimmer must either:

- a) Be a New Zealand citizen or hold New Zealand Residency
- b) Have been living in New Zealand for the 3 months prior to the SNZ competition.

2.12 Where championship titles are awarded by age, the age of a competitor shall be as at the first day of competition.

2.13 Time-trials shall not be permitted for individual events at New Zealand competitions. Time-trials for relay events may be undertaken with prior approval of the SNZ Board.

2.14 The names of swimmers' in each relay team, and their order of swimming, shall be advised to control at least 30 minutes before the start of the session in which the event shall be swum. The composition of the relay team may be changed from heats to finals and from that submitted at the time of submission of entries.

GENERAL INFORMATION

Swimming New Zealand rules and regulations govern this competition. The events will be run under FINA rules and no wetsuits will be permitted.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

The 2017 NZ Open Water Championships will be swum by male and female competitors and will consist of an Open 10km timed-final on the 14th January and an Open 5km timed-final on the 15th January.

Venue Address

Lake Taupo Yacht Club
9 Ferry Road
Taupo 3330



Meet Contacts

Keegan McCauley

Event Manager

021 569 436

events@swimmingnz.org.nz

Kent Stead

Events & Membership
Manager

021 278 0432

kent@swimmingnz.org.nz

Ian Hepenstall

Media Manager

027 561 3181

ian@sportsmedianz.com

Shannon Courtney

Marketing & Comms

021 794 699

Shannon@swimmingnz.org.nz

Entry Information

Entry Deadline

Tuesday 20 December 2016 at 11.59pm. Late entries will not be accepted.
NO REFUNDS for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.
There is no limit on the number of individual event entries.

Foreign Entries

Visitors will be able to submit entries using either a TM File or spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

There is no limit on international visitor entries for this competition.

Entry Fees

Entry fees are \$30.00NZD per individual event

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 14 January 2017.

There are no qualifying times for the 2017 NZ Open Water Championships.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **WEDNESDAY 21st DECEMBER 2016.**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **11.59pm THURSDAY 22 DECEMBER 2016.**

Final Psych Sheets will be posted on the Swimming New Zealand on **FRIDAY 23 DECEMBER 2016.**

Medals

Medals shall be awarded for the 1st, 2nd and 3rd New Zealanders in both distances for male and female competitors in the age categories 13-15 years, 16-17 years and Open.

Medals shall be awarded for the 1st, 2nd and 3rd visitors in both distances for male and female competitors in the age categories 13-15 years, 16-17 years and Open.

Medal presentations will take place as soon as practicable after the finish of both the 10km and 5km races. Swimmers who are not present will not receive their medal.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Caps

Swimmers will be provided with a championship cap that has to be worn during the event so they are visible from the shore and to the officials. Swimmers wanting to wear a second swimming cap under the championship one must ensure that it is a white cap. These will be available for purchase at the race venue.

Anti-Doping

All participants must agree to comply with the Sports Anti-Doping Rules.

Protest Fee

The protest fee is set at \$100.00NZD. This is payable on submission of correctly completed protest form.

COMPETITION INFORMATION

Start Times

Saturday 14 January

10km	Men	10.00am
	Women	10.03am

Sunday 15 January

5km	Men	10.00am
	Women	10.03am

Race Course

The race course is a 2.5km rectangular set-up and can be found below. Swimmers must swim anti-clockwise around the course (refer to the course layout diagram). Swimmers must pass the buoys on their left shoulder.

For the 10km race, swimmers must swim the course 4 times.

For the 5km race, swimmers must swim the course 2 times.

Swimmers will be required to swim through a finish gate when completing the race.



Timing

SNZ will have electronic timing for the NZ Open Water Championships. Timing chips will be worn on both wrists; these will be given out at registration. Swimmers will be required to pay \$50.00 per chip if it is lost/not returned.

Rack Pack Collection and Numbering

Registrations for the 2017 NZ Open Water Championships are as follows:

10km 8.30am-9.30am Saturday 14 January
5km 8.30am-9.30am Sunday 15 January

Swimmers must present for each event and will be allocated their swim cap and number for the swim at this point.

Note: - Swimmers must not put on Vaseline until they have been numbered. They must also be dry.

- No Jewellery is permitted.
- Fingernail length will be checked.

Briefing

A briefing for swimmers will be held as follows:

10km 9.30am Saturday 14 January
5km 9.30am Sunday 15 January

This will be on the second floor of the Taupo Yacht Club. The briefing must be attended and will include details of race format, start, race course, finish and race rules.

Officials Meeting

An officials meeting will be held on both the 14th and 15th January at 8.00am. This will be held in the officials' tent on the lake shore.

Withdrawals

Swimmers withdrawing from the event must inform Swimming New Zealand prior to 5pm Friday 13 January. Please contact Keegan McCauley at events@swimming.org.nz or 021569436. Any swimmers withdrawing from the race after numbering are required to inform the Clerk of the Course of their withdrawal.

Swim Feeders

Feeding is only permitted for the 10km race and will be done from a boat by the start buoy. As per FINA OWS Rule 6.13, there is to be no contact between the swimmer and the feeder. Throwing of containers is not permitted.

Feeders are only permitted to feed using a feeding pole. As per FINA OWS rule 6.12 feeding poles are not to exceed 5m in length when extended. No objects, rope or wire may hang off the end of the feeding pole.

At registration swimmers will be given two passes. One for them and one for their feeder. The personal name tags are to be given to the Clerk of the Course prior to starting the race and will be returned upon completion. The feeder tag is required by the feeder to gain access to the feeding boat.

*Note: Feeders will be required to access the feeding boat from the docking ramp behind the event site. Feeders will not be ferried to the feeding boat if they miss their departure from the dock.

Changing Rooms

A male and female changing tent and toilets will be located on the beach in front of the Yacht Club. There will be no access to the downstairs of the yacht club for changing.

Parking

There is plenty of parking in the carpark adjacent to the yacht club and in surrounding streets.

Results

Results for the 2017 NZ Open Water Championships will be posted on the SNZ website as soon as practicable after the event.

Abandonment

If a race has to be abandoned the 10km event shall have precedence over the 5km event. The 5km event may be rescheduled to a later start time, and/or date.

General Information

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

Venue Address

Westwave Aquatic Centre
20 Alderman Drive
Henderson, Auckland



Meet Contacts

Keegan McCauley

Event Manager
021 569 436
events@swimming.org.nz

Kent Stead

Events & Membership
Manager
021 278 0432
kent@swimming.org.nz

Ian Hepenstall

Media Manager
027 561 3181
ian@sportsmedianz.com

Host Region

Swimming Auckland
info@akswim.co.nz

Shannon Courtney

Marketing & Comms
021 794 699
Shannon@swimming.org.nz

General Entry Information

Entry Deadline

WEDNESDAY 8 FEBRUARY 2017 at 11.59pm. Late entries will not be accepted.
NO REFUNDS for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.
There is no limit on the number of individual event entries.

Entry Fees

Entry fees are \$15.00NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it could result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 17 FEBRUARY 2017.

The qualifying period is from 1st January 2016 to 5th February 2017.

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Relays

Relays will be club relays and swum as 12 & Under. Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered into relay events.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **FRIDAY 10th FEBRUARY 2017.**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **5.00pm SUNDAY 12th FEBRUARY 2017.**

Final Psych Sheets will be posted on the Swimming New Zealand on **MONDAY 13th FEBRUARY 2017.**

Withdrawals

Withdrawals will be as detailed in SNZ Regulation 3. The fine for failure to withdraw from a final is \$50.00. Note: All New Zealand Junior Festival Events are timed finals and SNZ Regulation 3 applies.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Please send any details of scratchings for session one to events@swimming.org.nz by 9am Friday 17 February.

Scratchings for sessions two, three and four must be submitted to the control room by the completion of the preceding session.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Late applications for coaches and managers passes will be accepted but with a penalty of \$150.00 per pass.

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type if they are not already on the database. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Marshalling will take place behind the scoreboard.

Swimmers will need to marshal 4 races ahead for all events and 6 races ahead for all 50m events.

Team Managers Meeting

There will be a team managers meeting held on **17th February in the Grandstand at 2.30pm**. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Club packs including passes must be collected by Club and Regional Team Managers at the following time:

- From 2.00pm 17th February

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the main entrance. Pool staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

Spectators:

Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

Officials Information

An officials meeting will be held on 17th February starting at 3pm. Meet Director will conduct the meeting.

Seating

There will be no rotations of seating during the championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

Session Programmes

Session programmes will be issued to regional team managers based on the number of Coaches/Managers detailed in the regional coaches and managers form.

Session programmes will be distributed to Regional Managers via the regional boxes.

Results

Results will be posted in various locations around the pool:

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time.

Spectator Charges

Door Entry: \$4.00

Tickets will be not be available for pre-purchase through the Swimming New Zealand shop. Tickets will only be available via door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

Session programme: \$3.00

Parking

There is plenty of parking at the Westwave venue or in the carpark next to the Falls Café. Please take note of parking times in the main carpark as time is limited.

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present **WILL NOT RECEIVE THEIR MEDAL.**

IMMEDIATELY after finishing their race **AND BEFORE** warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise for the Junior Festival is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the 2017 NZ Junior Festival; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Certificates

Summary certificates will be sent out to the top 10 swimmers in each age group in each gender based on the XLR8 points from the festivals.

Qualification Times
25m Qualifying Times

Male				Female			
10 & U	11 yr	12 yr	12 & U	10 & U	11 yr	12 yr	12 & U
FREESTYLE							
1:04.15	56.65	49.15		50	1:04.15	56.65	49.15
2:15.30	1:50.80	1:26.30		100	2:15.30	1:50.80	1:26.30
3:59.60	3:29.85	3:00.10		200	3:59.60	3:29.85	3:00.10
			5:41.70	400			5:41.70
BACKSTROKE							
1:09.15	1:01.90	54.65		50	1:09.15	1:01.90	54.65
2:15.30	1:58.80	1:42.30		100	2:15.30	1:58.80	1:42.30
4:00.10	3:40.10	3:20.10		200	4:00.10	3:41.10	3:22.10
BREASTSTROKE							
1:14.00	1:06.50	59.00		50	1:14.00	1:06.50	59.00
2:35.00	2:17.50	2:00.00		100	2:35.00	2:17.50	2:00.00
4:50.00	4:19.00	3:48.00		200	4:50.00	4:19.00	3:48.00
BUTTERFLY							
1:13.30	1:01.50	57.80		50	1:13.30	1:01.50	57.80
2:10.10	2:05.10	2:00.10		100	2:10.10	2:05.10	2:00.10
			3:22.20	200			3:22.20
MEDLEY							
1:55.50	1:50.00	1:44.50		100	1:55.50	1:50.00	1:44.50
4:24.11	4:04.86	3:56.61		200	4:24.11	4:04.86	3:56.61
			7:21.32	400			7:21.32

Day 1 – Fri 17 February – Session 1			Day 2 – Sat 18 February – Session 2			Day 2 – Sat 18 February – Session 3			Day 3 – Sun 19 February – Session 4		
Warm up 2.00 - 3.50pm		Start 4.00pm	Warm up 7.00 – 7.50am		Start 8.00am	Warm up 3.00 – 3.50pm		Start 4.00pm	Warm up 7.00 – 7.50am		Start 8.00am
1	400m Free	F 12 years & Under	22	400m IM	F 12 years & Under	42	200m Free	F 10 years & Under	66	200m IM	W 10 years & Under
2		M 12 years & Under	23		M 12 years & Under	43		M 10 years & Under	67		M 10 years & Under
3	50m Breast	F 10 years & Under	24	50m Free	F 10 years & Under	44		F 11 years	68		W 11 years
4		M 10 years & Under	25		M 10 years & Under	45		M 11 years	69		M 11 years
5		F 11 years	26		F 11 years	46		F 12 years	70		W 12 years
6		M 11 years	27		M 11 years	47		M 12 years	71		M 12 years
7		F 12 years	28		F 12 years	48	50m Fly	F 10 years & Under	72	100m Breast	W 10 years & Under
8		M 12 years	29		M 12 years	49		M 10 years & Under	73		M 10 years & Under
101		F Para 12 Years & Under	103		F Para 12 Years & Under	50		F 11 years	74		W 11 years
102		M Para 12 Years & Under	104		M Para 12 Years & Under	51		M 11 years	75		M 11 years
9	200m Back	F 10 years & Under	30	200m Breast	F 10 years & Under	52		F 12 years	76		W 12 years
10		M 10 years & Under	31		M 10 years & Under	53		M 12 years	77		M 12 years
11		F 11 years	32		F 11 years	107		F Para 12 Years & Under	78	100m Free	W 10 years & Under
12		M 11 years	33		M 11 years	108		M Para 12 Years & Under	79		M 10 years & Under
13		F 12 years	34		F 12 years	54	100m Back	F 10 years & Under	80		W 11 years
14		M 12 years	35		M 12 years	55		M 10 years & Under	81		M 11 years
15	100m Fly	F 10 years & Under	36	50m Back	F 10 years & Under	56		F 11 years	82		W 12 years
16		M 10 years & Under	37		M 10 years & Under	57		M 11 years	83		M 12 years
17		F 11 years	38		F 11 years	58		F 12 years	84	200m Fly	W 12 years & Under
18		M 11 years	39		M 11 years	59		M 12 years	85		M 12 years & Under
19		F 12 years	40		F 12 years	60	100m IM	F 10 years & Under			
20		M 12 years	41		M 12 years	61		M 10 years & Under	86	4 x 50 Mixed IM Club Relay	12 years & under
21	4x50 Mixed Free Club Relay	12 years & under	105		F Para 12 Years & Under	62		F 11 years			
			106		M Para 12 Years & Under	63		M 11 years			
						64		F 12 years			
						65		M 12 years			

General Information

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

Venue Address

Rotorua Aquatic Centre
18 Tarewa Road
Rotorua



Meet Contacts

Keegan McCauley

Event Manager

021 569 436

events@swimming.org.nz

Kent Stead

Events & Membership
Manager

021 278 0432

kent@swimming.org.nz

Ian Hepenstall

Media Manager

027 561 3181

ian@sportsmedianz.com

Host Region

Swimming Bay of Plenty

Shannon Courtney

Marketing & Comms

021 794 699

shannon@swimming.org.nz

General Entry Information

Entry Deadline

WEDNESDAY 8 FEBRUARY 2017 at 11.59pm. Late entries will not be accepted.
NO REFUNDS for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.
There is no limit on the number of individual event entries.

Entry Fees

Entry fees are \$15.00NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 17 FEBRUARY 2017.

The qualifying period is from 1st January 2016 to 5th February 2017.

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Relays

Relays will be club relays and swum as 12 & Under. Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered into relay events.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **FRIDAY 10th FEBRUARY 2017.**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **5.00pm SUNDAY 12th FEBRUARY 2017.**

Final Psych Sheets will be posted on the Swimming New Zealand on **MONDAY 13th FEBRUARY 2017.**

Withdrawals

Withdrawals will be as detailed in SNZ Regulation 3. The fine for failure to withdraw from a final is \$50.00. Note: All New Zealand Junior Festival Events are timed finals and SNZ Regulation 3 applies.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Please send any details of scratchings for session one to events@swimming.org.nz by 9am Friday 17 February.

Scratchings for sessions two, and three must be submitted to the control room by the completion of the preceding session.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Late applications for coaches and managers passes will be accepted but with a penalty of \$150.00 per pass.

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type if they are not already on the database. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Swimmers will need to marshal 4 races ahead for all events and 6 races ahead for all 50m events.

Team Managers Meeting

There will be a team managers meeting held on **17th February at 2.30pm**. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Club packs including passes must be collected by Club and Regional Team Managers at the following time:

- From 2.00pm 17th February

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the southern entrance on Kilbirnie Road. Pool staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

Spectators:

Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

Officials Information

An officials meeting will be held on 17th February starting at 3pm. Meet Director will conduct the meeting.

Seating

There will be no rotations of seating during the championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

Session Programmes

Session programmes will be issued to regional team managers based on the number of Coaches/Managers detailed in the regional coaches and managers form.

Session programmes will be distributed to Regional Managers via the regional boxes.

Results

Results will be posted in various locations around the pool:

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time.

Spectator Charges

Door Entry: \$4.00

Tickets will not be available for pre-purchase through the Swimming New Zealand shop. Tickets will only be available via door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

Sessions programme: \$3.00

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present **WILL NOT RECEIVE THEIR MEDAL.**

IMMEDIATELY after finishing their race **AND BEFORE** warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise for the Junior Festival is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the 2017 NZ Junior Festival; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Certificates

Summary certificates will be sent out to the top 10 swimmers in each age group in each gender based on the XLR8 points from the festivals.

Qualification Times

25m Qualifying Times

Male				Female			
10 & U	11 yr	12 yr	12 & U	10 & U	11 yr	12 yr	12 & U
FREESTYLE							
44.17	39.91	36.55		50	43.89	40.06	38.75
1:35.21	1:29.29	1:23.17		100	1:35.66	1:29.81	1:24.56
3:19.77	3:10.77	3:00.52		200	3:19.35	3:12.51	3:07.66
			6:00.88	400			6:03.55
BACKSTROKE							
52.12	49.88	46.66		50	53.84	50.01	46.93
1:46.87	1:41.73	1:33.25		100	1:47.11	1:42.58	1:33.17
3:41.65	3:10.77	3:00.52		200	3:41.46	3:34.88	3:23.33
BREASTSTROKE							
1:01.06	55.81	49.65		50	1:01.77	55.32	49.22
1:59.33	1:52.66	1:47.22		100	1:58.92	1:51.43	1:46.73
4:09.23	3:51.78	3:44.87		200	4:08.76	3:52.35	3:46.02
BUTTERFLY							
56.04	50.19	45.66		50	55.36	50.22	47.00
1:49.87	1:44.81	1:36.75		100	1:50.56	1:45.65	1:37.53
			3:44.19	200			3:46.08
MEDLEY							
1:54.87	1:49.61	1:41.25		100	1:55.07	1:49.87	1:44.91
3:53.81	3:47.14	3:31.52		200	3:52.87	3:46.38	3:30.99
			6:54.33	400			6:57.65

Day 1 – Fri 17 February – Session 1			Day 2 – Sat 18 February – Session 2			Day 2 – Sat 18 February – Session 3			Day 3 – Sun 19 February – Session 4		
Warm up 2.00 - 3.50pm		Start 4.00pm	Warm up 7.00 – 7.50am		Start 8.00am	Warm up 3.00 – 3.50pm		Start 4.00pm	Warm up 7.00 – 7.50am		Start 8.00am
1	400m Free	F 12 years & Under	22	400m IM	F 12 years & Under	42	200m Free	F 10 years & Under	66	200m IM	W 10 years & Under
2		M 12 years & Under	23		M 12 years & Under	43		M 10 years & Under	67		M 10 years & Under
3	50m Breast	F 10 years & Under	24	50m Free	F 10 years & Under	44		F 11 years	68		W 11 years
4		M 10 years & Under	25		M 10 years & Under	45		M 11 years	69		M 11 years
5		F 11 years	26		F 11 years	46		F 12 years	70		W 12 years
6		M 11 years	27		M 11 years	47		M 12 years	71		M 12 years
7		F 12 years	28		F 12 years	48	50m Fly	F 10 years & Under	72	100m Breast	W 10 years & Under
8		M 12 years	29		M 12 years	49		M 10 years & Under	73		M 10 years & Under
101		F Para 12 Years & Under	103		F Para 12 Years & Under	50		F 11 years	74		W 11 years
102		M Para 12 Years & Under	104		M Para 12 Years & Under	51		M 11 years	75		M 11 years
9	200m Back	F 10 years & Under	30	200m Breast	F 10 years & Under	52		F 12 years	76		W 12 years
10		M 10 years & Under	31		M 10 years & Under	53		M 12 years	77		M 12 years
11		F 11 years	32		F 11 years	107		F Para 12 Years & Under	78	100m Free	W 10 years & Under
12		M 11 years	33		M 11 years	108		M Para 12 Years & Under	79		M 10 years & Under
13		F 12 years	34		F 12 years	54	100m Back	F 10 years & Under	80		W 11 years
14		M 12 years	35		M 12 years	55		M 10 years & Under	81		M 11 years
15	100m Fly	F 10 years & Under	36	50m Back	F 10 years & Under	56		F 11 years	82		W 12 years
16		M 10 years & Under	37		M 10 years & Under	57		M 11 years	83		M 12 years
17		F 11 years	38		F 11 years	58		F 12 years	84	200m Fly	W 12 years & Under
18		M 11 years	39		M 11 years	59		M 12 years	85		M 12 years & Under
19		F 12 years	40		F 12 years	60	100m IM	F 10 years & Under			
20		M 12 years	41		M 12 years	61		M 10 years & Under	86	4 x 50 Mixed IM Club Relay	12 years & under
21	4x50 Mixed Free Club Relay	12 years & under	105		F Para 12 Years & Under	62		F 11 years			
			106		M Para 12 Years & Under	63		M 11 years			
						64		F 12 years			
						65		M 12 years			

General Information

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

Venue Address

Wellington Regional Aquatic Centre
63 Kilbirnie Crescent
Kilbirnie, Wellington



Meet Contacts

Keegan McCauley

Event Manager

021 569 436

events@swimming.org.nz

Kent Stead

Events & Membership
Manager

021 278 0432

kent@swimming.org.nz

Ian Hepenstall

Media Manager

027 561 3181

ian@sportsmedianz.com

Host Region

Swimming Wellington

operations@swimwn.co.nz

Shannon Courtney

Marketing & Comms

021 794 699

shannon@swimming.org.nz

General Entry Information

Entry Deadline

WEDNESDAY 8 FEBRUARY 2017 at 11.59pm. Late entries will not be accepted.
NO REFUNDS for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.
There is no limit on the number of individual event entries.

Entry Fees

Entry fees are \$15.00NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 17 FEBRUARY 2017.

The qualifying period is from 1st January 2016 to 5th February 2017.

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Relays

Relays will be club relays and swum as 12 & Under. Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered into relay events.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **FRIDAY 10th FEBRUARY 2017.**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **5.00pm SUNDAY 12th FEBRUARY 2017.**

Final Psych Sheets will be posted on the Swimming New Zealand on **MONDAY 13th FEBRUARY 2017.**

Withdrawals

Withdrawals will be as detailed in SNZ Regulation 3. The fine for failure to withdraw from a final is \$50.00. Note: All New Zealand Junior Festival Events are timed finals and SNZ Regulation 3 applies.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Please send any details of scratchings for session one to events@swimming.org.nz by 9am Friday 17 February.

Scratchings for sessions two, and three must be submitted to the control room by the completion of the preceding session.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Late applications for coaches and managers passes will be accepted but with a penalty of \$150.00 per pass.

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type if they are not already on the database. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Swimmers will need to marshal 4 races ahead for all events and 6 races ahead for all 50m events.

Team Managers Meeting

There will be a team managers meeting held on **17th February at 2.30pm**. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Club packs including passes must be collected by Club and Regional Team Managers at the following time:

- From 2.00pm 17th February

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the southern entrance on Kilbirnie Road. Pool staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

Spectators:

Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

Officials Information

An officials meeting will be held on 17th February starting at 3pm. Meet Director will conduct the meeting.

Seating

There will be no rotations of seating during the championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

Session Programmes

Session programmes will be issued to regional team managers based on the number of Coaches/Managers detailed in the regional coaches and managers form.

Session programmes will be distributed to Regional Managers via the regional boxes.

Results

Results will be posted in various locations around the pool:

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time.

Spectator Charges

Door Entry: \$4.00

Tickets will be not be available for pre-purchase through the Swimming New Zealand shop. Tickets will only be available via door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

Sessions programme: \$3.00

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.

- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise for the Junior Festival is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the 2017 NZ Junior Festival; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Certificates

Summary certificates will be sent out to the top 10 swimmers in each age group in each gender based on the XLR8 points from the festivals.

Qualification Times

25m Qualifying Times

Male				Female			
10 & U	11 yr	12 yr	12 & U	10 & U	11 yr	12 yr	12 & U
FREESTYLE							
50.40	49.20	44.40		50	50.40	49.20	46.80
1:55.20	1:46.80	1:42.00		100	1:54.00	1:46.80	1:42.00
3:50.40	3:48.00	3:33.60		200	3:50.40	3:48.00	3:33.60
			6:45.60	400			6:48.00
BACKSTROKE							
57.60	56.40	51.60		50	56.40	55.20	54.00
2:09.60	2:01.20	1:56.40		100	2:08.40	2:01.20	1:56.40
4:19.20	4:12.00	3:48.00		200	4:19.20	4:12.00	3:54.00
BREASTSTROKE							
1:09.60	1:04.80	56.40		50	1:09.60	1:04.80	56.40
2:24.00	2:14.40	2:08.40		100	2:24.00	2:14.40	2:08.40
5:06.00	5:02.40	4:18.00		200	5:06.00	5:02.40	4:18.00
BUTTERFLY							
1:02.40	1:01.20	52.80		50	1:02.40	1:01.20	52.80
2:25.20	2:09.60	1:58.80		100	2:20.40	2:09.60	1:58.80
			4:04.80	200			4:04.80
MEDLEY							
2:06.00	2:00.00	1:54.00		100	2:06.00	2:00.00	1:54.00
4:25.20	4:18.00	3:46.80		200	4:21.60	4:12.00	3:46.80
			8:00.00	400			8:00.00

Day 1 – Fri 17 February – Session 1			Day 2 – Sat 18 February – Session 2			Day 2 – Sat 18 February – Session 3			Day 3 – Sun 19 February – Session 4		
Warm up 2.00 - 3.50pm		Start 4.00pm	Warm up 7.00 – 7.50am		Start 8.00am	Warm up 3.00 – 3.50pm		Start 4.00pm	Warm up 7.00 – 7.50am		Start 8.00am
1	400m Free	F 12 years & Under	22	400m IM	F 12 years & Under	42	200m Free	F 10 years & Under	66	200m IM	W 10 years & Under
2		M 12 years & Under	23		M 12 years & Under	43		M 10 years & Under	67		M 10 years & Under
3	50m Breast	F 10 years & Under	24	50m Free	F 10 years & Under	44		F 11 years	68		W 11 years
4		M 10 years & Under	25		M 10 years & Under	45		M 11 years	69		M 11 years
5		F 11 years	26		F 11 years	46		F 12 years	70		W 12 years
6		M 11 years	27		M 11 years	47		M 12 years	71		M 12 years
7		F 12 years	28		F 12 years	48	50m Fly	F 10 years & Under	72	100m Breast	W 10 years & Under
8		M 12 years	29		M 12 years	49		M 10 years & Under	73		M 10 years & Under
101		F Para 12 Years & Under	103		F Para 12 Years & Under	50		F 11 years	74		W 11 years
102		M Para 12 Years & Under	104		M Para 12 Years & Under	51		M 11 years	75		M 11 years
9	200m Back	F 10 years & Under	30	200m Breast	F 10 years & Under	52		F 12 years	76		W 12 years
10		M 10 years & Under	31		M 10 years & Under	53		M 12 years	77		M 12 years
11		F 11 years	32		F 11 years	107		F Para 12 Years & Under	78	100m Free	W 10 years & Under
12		M 11 years	33		M 11 years	108		M Para 12 Years & Under	79		M 10 years & Under
13		F 12 years	34		F 12 years	54	100m Back	F 10 years & Under	80		W 11 years
14		M 12 years	35		M 12 years	55		M 10 years & Under	81		M 11 years
15	100m Fly	F 10 years & Under	36	50m Back	F 10 years & Under	56		F 11 years	82		W 12 years
16		M 10 years & Under	37		M 10 years & Under	57		M 11 years	83		M 12 years
17		F 11 years	38		F 11 years	58		F 12 years	84	200m Fly	W 12 years & Under
18		M 11 years	39		M 11 years	59		M 12 years	85		M 12 years & Under
19		F 12 years	40		F 12 years	60	100m IM	F 10 years & Under	86	4 x 50 Mixed IM Club Relay	12 years & under
20		M 12 years	41		M 12 years	61		M 10 years & Under			
21	4x50 Mixed Free Club Relay	12 years & under	105		F Para 12 Years & Under	62		F 11 years			
			106		M Para 12 Years & Under	63		M 11 years			
						64		F 12 years			
						65		M 12 years			

General Information

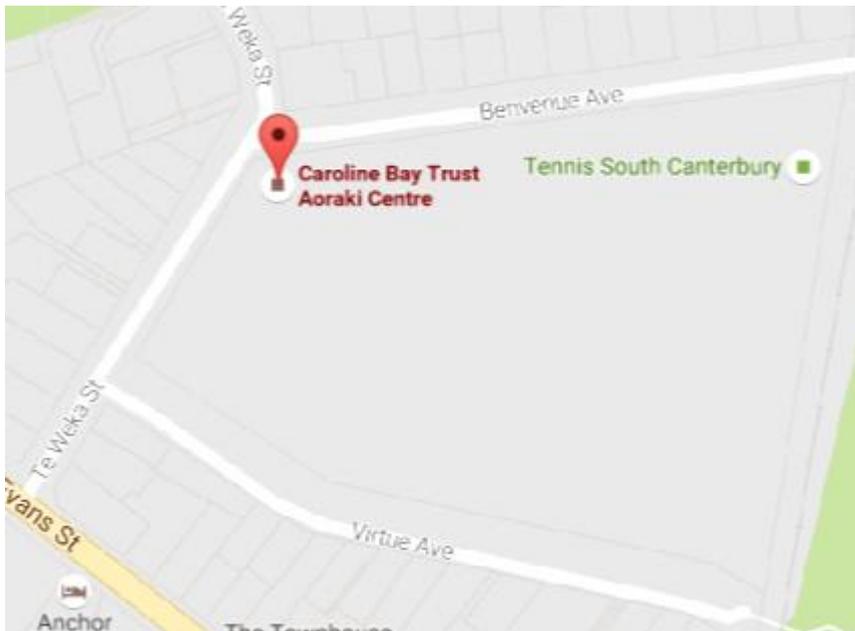
Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

Venue Address

Caroline Bay Aquatic Centre
11 Te Waka Street
Timaru



Meet Contacts

Keegan McCauley

Event Manager
021 569 436
events@swimming.org.nz

Kent Stead

Events & Membership
Manager
021 278 0432
kent@swimming.org.nz

Ian Hepenstall

Media Manager
027 561 3181
ian@sportsmedianz.com

Host Region

Swimming Canterbury
West Coast

Shannon Courtney

Marketing & Comms
021 794 699
Shannon@swimming.org.nz

General Entry Information

Entry Deadline

WEDNESDAY 8 FEBRUARY 2017 at 11.59pm. Late entries will not be accepted.
NO REFUNDS for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.
There is no limit on the number of individual event entries.

Entry Fees

Entry fees are \$15.00NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it could result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 17 FEBRUARY 2017.

The qualifying period is from 1st January 2016 to 5th February 2017.

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Relays

Relays will be club relays and swum as 12 & Under. Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered into relay events.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **FRIDAY 10th FEBRUARY 2017.**

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **5.00pm SUNDAY 12th FEBRUARY 2017.**

Final Psych Sheets will be posted on the Swimming New Zealand on **MONDAY 13th FEBRUARY 2017.**

Withdrawals

Withdrawals will be as detailed in SNZ Regulation 3. The fine for failure to withdraw from a final is \$50.00. Note: All New Zealand Junior Festival Events are timed finals and SNZ Regulation 3 applies.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Please send any details of scratchings for session one to events@swimming.org.nz by 9am Friday 17 February.

Scratchings for session two, and three must be submitted to the control room by the completion of the preceding session.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Late applications for coaches and managers passes will be accepted but with a penalty of \$150.00 per pass.

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database. Coaches and managers must also be a member of the NZ Swimming Coaches and Teachers Association.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type if they are not already on the database. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass. Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Swimmers will need to marshal 4 races ahead for all events and 6 races ahead for all 50m events.

Team Managers Meeting

There will be a team managers meeting held on **17th February at 2.30pm**. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Club packs including passes must be collected by Club and Regional Team Managers at the following time:

- From 2.00pm 17th February

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the main entrance. Pool staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

Spectators:

Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

Officials Information

An officials meeting will be held on 17th February starting at 3pm. Meet Director will conduct the meeting.

Seating

There will be no rotations of seating during the championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

Session Programmes

Session programmes will be issued to regional team managers based on the number of Coaches/Managers detailed in the regional coaches and managers form.

Session programmes will be distributed to Regional Managers via the regional boxes.

Results

Results will be posted in various locations around the pool:

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmer scheduled race).

Spectator Charges

Door Entry: \$4.00

Tickets will be not be available for pre-purchase through the Swimming New Zealand shop. Tickets will only be available via door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

Sessions programme: \$3.00

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise for the Junior Festival is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the 2017 NZ Junior Festival; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Certificates

Summary certificates will be sent out to the top 10 swimmers in each age group in each gender based on the XLR8 points from the festivals.

Qualification Times
25m Qualifying Times

Male				Female			
10 & U	11 yr	12 yr	12 & U	10 & U	11 yr	12 yr	12 & U
FREESTYLE							
35.00	33.00	30.50		50	35.00	33.00	31.00
1:25.00	1:18.00	1:12.00		100	1:25.00	1:18.00	1:12.00
3:00.00	2:50.00	2:40.00		200	3:00.00	2:50.00	2:40.00
			5:40.00	400			5:40.00
BACKSTROKE							
42.00	39.00	36.00		50	42.00	39.00	37.00
1:36.00	1:28.00	1:21.00		100	1:35.00	1:28.00	1:21.00
3:25.00	3:15.00	3:05.00		200	3:20.00	3:10.00	3:00.00
BREASTSTROKE							
48.50	44.50	41.00		50	48.00	44.00	41.00
1:50.00	1:40.00	1:34.00		100	1:48.00	1:40.00	1:34.00
3:50.00	3:35.00	3:25.00		200	3:50.00	3:35.00	3:25.00
BUTTERFLY							
41.50	39.00	36.00		50	42.00	39.00	36.00
1:45.00	1:34.00	1:27.00		100	1:45.00	1:35.00	1:28.00
			3:15.00	200			3:20.00
MEDLEY							
1:45.00	1:36.00	1:28.00		100	1:45.00	1:36.00	1:28.00
3:45.00	3:30.00	3:15.00		200	3:45.00	3:30.00	3:15.00
			7:00.00	400			7:00.00

Day 1 – Fri 17 February – Session 1			Day 2 – Sat 18 February – Session 2			Day 2 – Sat 18 February – Session 3			Day 3 – Sun 19 February – Session 4		
Warm up 2.00 - 3.50pm		Start 4.00pm	Warm up 7.00 – 7.50am		Start 8.00am	Warm up 3.00 – 3.50pm		Start 4.00pm	Warm up 7.00 – 7.50am		Start 8.00am
1	400m Free	F 12 years & Under	22	400m IM	F 12 years & Under	42	200m Free	F 10 years & Under	66	200m IM	W 10 years & Under
2		M 12 years & Under	23		M 12 years & Under	43		M 10 years & Under	67		M 10 years & Under
3	50m Breast	F 10 years & Under	24	50m Free	F 10 years & Under	44		F 11 years	68		W 11 years
4		M 10 years & Under	25		M 10 years & Under	45		M 11 years	69		M 11 years
5		F 11 years	26		F 11 years	46		F 12 years	70		W 12 years
6		M 11 years	27		M 11 years	47		M 12 years	71		M 12 years
7		F 12 years	28		F 12 years	48	50m Fly	F 10 years & Under	72	100m Breast	W 10 years & Under
8		M 12 years	29		M 12 years	49		M 10 years & Under	73		M 10 years & Under
101		F Para 12 Years & Under	103		F Para 12 Years & Under	50		F 11 years	74		W 11 years
102		M Para 12 Years & Under	104		M Para 12 Years & Under	51		M 11 years	75		M 11 years
9	200m Back	F 10 years & Under	30	200m Breast	F 10 years & Under	52		F 12 years	76		W 12 years
10		M 10 years & Under	31		M 10 years & Under	53		M 12 years	77		M 12 years
11		F 11 years	32		F 11 years	107		F Para 12 Years & Under	78	100m Free	W 10 years & Under
12		M 11 years	33		M 11 years	108		M Para 12 Years & Under	79		M 10 years & Under
13		F 12 years	34		F 12 years	54	100m Back	F 10 years & Under	80		W 11 years
14		M 12 years	35		M 12 years	55		M 10 years & Under	81		M 11 years
15	100m Fly	F 10 years & Under	36	50m Back	F 10 years & Under	56		F 11 years	82		W 12 years
16		M 10 years & Under	37		M 10 years & Under	57		M 11 years	83		M 12 years
17		F 11 years	38		F 11 years	58		F 12 years	84	200m Fly	W 12 years & Under
18		M 11 years	39		M 11 years	59		M 12 years	85		M 12 years & Under
19		F 12 years	40		F 12 years	60	100m IM	F 10 years & Under	86	4 x 50 Mixed IM Club Relay	12 years & under
20		M 12 years	41		M 12 years	61		M 10 years & Under			
21	4x50 Mixed Free Club Relay	12 years & under	105		F Para 12 Years & Under	62		F 11 years			
			106		M Para 12 Years & Under	63		M 11 years			
						64		F 12 years			
						65		M 12 years			

General Information

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

Venue Address

Rotorua Aquatic Centre
18 Tarewa Road
Rotorua



Meet Contacts

Keegan McCauley

Event Manager
021 569 436
events@swimming.org.nz

Kent Stead

Events & Membership
Manager
021 278 0432
kent@swimming.org.nz

Ian Hepenstall

Media Manager
027 561 3181
ian@sportsmedianz.com

Host Region

Swimming Bay of Plenty
Bronwen Radford
radford@wave.co.nz

Shannon Courtney

Marketing & Comms
021 794 699
Shannon@swimming.org.nz

General Entry Information

Entry Deadline

WEDNESDAY 22 FEBRUARY 2017 at 11.59pm. Late entries will not be accepted. **NO REFUNDS** for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Foreign Entries

Visitors will be able to submit entries using either the TM File or spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (2) international visitors may progress from heats to finals in any one event. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

Entry Fees

Entry fees are \$15.00NZD per individual event and \$30.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 5 MARCH 2017.

The qualifying period is from 1st January 2016 to 19th February 2017.

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Relays

Relays will be club relays and swum as 18 & Under. Relays will be swum as heats and finals if the number of entries is greater than the number of lanes and will be swum at the end of the respective sessions. Only swimmers who have met the qualifying time and entered at least one individual event in this competition may be entered into relay events.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **FRIDAY 24th FEBRUARY 2017**.

Corrections and changes to psych sheets are to be sent to events@swimmingnz.org.nz by **11.59pm SUNDAY 26th FEBRUARY 2017**.

Final Psych Sheets will be posted on the Swimming New Zealand on **MONDAY 27th FEBRUARY 2017**.

Finals

Finals will be swum as individual age groups for all ages in the 'Age' category (12& 13, 14, 15 years). Finals for the 'Youth' category will be swum for the top 16 swimmers in this category with A, and B Finals.

B Finals will be swum when there are 24 or more swimmers that competed in the heats. The 800m and 1500m races will be timed finals.

Withdrawals

Withdrawals will be as detailed in SNZ Regulation 3. The fine for failure to withdraw from a final is \$50.00. Note: For all timed finals events SNZ Regulation 3 applies.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Please send any details of scratchings for Day One to events@swimming.org.nz Any withdrawals from timed-finals on day one must be submitted by the end of the pre-meet training session from 3.00pm-7.00pm on **4th March**. If swimmers scratch from day one after 9am **5th March** or do not turn up to swim, SNZ Regulation 3.2 will apply and the \$50.00 fine will be enforced.

Scratchings for day two, three and four must be handed to the recorder by the completion of the preceding session.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Pre Meet Training

Pre event training is as follows: 4th March 2017: 3.00pm – 7.00pm

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

There are now fees associated with coaches/managers passes. This is set at \$60.00 per accreditation. The clubs will be invoiced for these accreditations after the close off for accreditations forms to be submitted.

These fees will need to be paid prior to the start of the meet. Failure to do so will mean a pass is not issued to the coach/manager.

Late applications for coaches and managers passes will be accepted but with a penalty of \$150.00 per pass.

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type if they are not already on the database. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Swimmers will need to marshal 4 races ahead for all events and 6 races ahead for all 50m events.

Team Managers Meeting

There will be a team managers meeting held on **4th March at 5pm**. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Club packs including passes must be collected by Club and Regional Team Managers at the following time:

- From 3.00-7.00pm 4th March

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the main entrance. Pool staff will be on hand to ensure that passes are being presented. If you do not have a valid pass – you will be required to pay the appropriate admission fee.

Spectators:

Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

Officials Information

An officials meeting will be held on 5th March starting at 7.45am. Meet Director will conduct the meeting.

There will be morning tea for officials in the athlete holding room before the morning sessions between 8.30am and 9.30am.

Afternoon tea will be available each day between 5.00pm and 6.00pm in the Swim Rotorua Club Rooms

No food will be served to officials during the sessions. We ask that all officials bring with them a water bottle and make sure it is full.

Seating

There will be 1 rotation of seating during the championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats. Spectator seating is limited.

Session Programmes

Session programmes will be issued to regional team managers based on the number of Coaches/Managers detailed in the regional coaches and managers form.

Session programmes will be distributed to Regional Managers via the regional boxes.

Results

Results will be posted in various locations around the pool:

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

Spectator Charges

Door Entry: \$4.00

Tickets will not be available for pre-purchase through the Swimming New Zealand shop. Tickets will only be available via door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

All Heats Sessions programme: \$15.00

Finals Programmes – per session: \$4.00

Parking

Parking at the Rotorua Aquatic Centre is limited. Where necessary please try and limit the number of vehicles you travel in to the venue.

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise for the Division II Competition Championships is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website

www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the 2017 NZ Division II Competition; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Certificates

Championship summary certificates to be presented to New Zealanders in all A-Finals including relays.

Qualification Times

Male				Female				
13 yr	14yr	15yr	16-18		13 yr	14yr	15yr	16-18
Freestyle								
29.80	28.60	28.40	27.90	50	31.20	31.00	30.90	30.85
1:04.90	1:03.00	1:02.80	1:00.70	100	1:08.20	1:07.95	1:07.90	1:06.85
2:23.00	2:19.00	2:17.50	2:13.00	200	2:29.00	2:27.00	2:26.55	2:24.30
5:00.35	4:50.00	4:48.90	4:42.15	400	5:15.00	5:09.00	5:07.00	5:04.70
-	-	-	-	800	10:55.00	10:42.00	10:38.35	10:37.00
19:57.70	19:35.00	19:24.50	18:58.90	1500	-	-	-	-
Backstroke								
34.35	33.27	33.05	32.35	50	36.20	36.02	35.85	35.43
1:14.34	1:12.83	1:12.86	1:10.92	100	1:18.07	1:17.28	1:16.88	1:15.97
2:41.33	2:36.26	2:35.76	2:33.12	200	2:48.84	2:45.93	2:45.26	2:43.35
Breaststroke								
38.94	37.93	37.61	36.97	50	40.96	40.51	40.40	39.69
1:25.16	1:22.55	1:21.81	1:20.36	100	1:28.75	1:28.47	1:28.38	1:26.30
3:05.03	2:58.71	2:57.51	2:54.24	200	3:12.69	3:11.52	3:10.67	3:05.61
Butterfly								
34.67	33.15	33.00	32.65	50	35.27	34.83	34.69	34.60
1:17.64	1:13.99	1:13.99	1:12.98	100	1:19.39	1:18.93	1:18.51	1:17.49
2:51.78	2:49.34	2:47.96	2:46.76	200	2:56.47	2:54.74	2:54.03	2:53.52
Medley								
1:16.72	1:14.07	1:13.86	1:13.79	100	1:20.00	1:19.50	1:19.00	1:18.00
2:46.00	2:41.67	2:40.00	2:37.87	200	2:52.33	2:49.17	2:48.10	2:47.15
5:55.60	5:45.42	5:44.10	5:39.04	400	6:09.16	6:05.58	6:03.64	5:59.98

Day 1 - Sun 5 th March			Day 2 - Mon 6 th March			Day 3 - Tues 7 th March			Day 4 - Wed 8 th March		
Session 1 - Heats			Session 3 - Heats			Session 5 - Heats			Session 7 - Heats		
Warm-up 7.30 - 8.50am Start 9am			Warm-up 7.30 - 8.50am Start 9am			Warm-up 7.30 - 8.50am Start 9am			Warm-up 7.30 - 8.50am Start 9am		
1	200m Back	M 13-18 years	12	200m IM	M 13-18 years	22	800m Free (TF)	F 13-18 years	33	1500m Free (TF)	M 13-18 years
2	200m Back	F 13-18 years	13	200m IM	F 13-18 years	23	200m Fly	M 13-18 years	34	100m Fly	F 13-18 years
3	100m Breast	M 13-18 years	14	100m Back	M 13-18 years	24	200m Fly	F 13-18 years	35	200m Breast	M 13-18 years
4	100m Breast	F 13-18 years	15	100m Back	F 13-18 years	25	100m Free	M 13-18 years	36	200m Breast	F 13-18 years
5	50m Fly	M 13-18 years	16	50m Breast	M 13-18 years	26	100m Free	F 13-18 years	37	100m Fly	M 13-18 years
6	50m Fly	F 13-18 years	17	50m Breast	F 13-18 years	27	50m Back	M 13-18 years	38	50m Free	F 13-18 years
7	400m Free (TF)	M 13-18 years	18	200m Free	M 13-18 years	28	50m Back	F 13-18 years	39	50m Free	M 13-18 years
8	400m Free (TF)	F 13-18 years	19	200m Free	F 13-18 years	29	400m IM (TF)	M 13-18 years	40	400m IM (TF)	F 13-18 years
Session 2 - Finals			Session 4 - Finals			Session 6 - Finals			Session 8 - Finals		
Warm-up 4.30 - 5.30pm Start 6pm			Warm-up 4.30 - 5.50pm Start 6pm			Warm-up 4.30 - 5.50pm Start 6pm			Warm-up 4.30 - 5.50pm Start 6pm		
1	200m Back	M 13 years	12	200m IM	M 13 years	22	800m Free (FTF)	F 13-18 years	33	1500m Free (FTF)	M 13-18 years
		M 14 years			M 14 years	23	200m Fly	M 13 years	34	100m Fly	F 13 years
		M 15 years			M 15 years			M 14 years			F 14 years
		M 16 & Over			M 16 & Over			M 15 years			F 15 years
2	200m Back	F 13 years	13	200m IM	F 13 years	24	200m Fly	F 13 years	35	200m Breast	M 13 years
		F 14 years			F 14 years			F 14 years			M 14 years
		F 15 years			F 15 years			F 15 years			M 15 years
		F 16 & Over			F 16 & Over			F 16 & Over			M 16 & Over
3	100m Breast	M 13 years	14	100m Back	M 13 years	25	100m Free	M 13 years	36	200m Breast	F 13 years
		M 14 years			M 14 years			M 14 years			F 14 years
		M 15 years			M 15 years			M 15 years			F 15 years
		M 16 & Over			M 16 & Over			M 16 & Over			F 16 & Over
4	100m Breast	F 13 years	15	100m Back	F 13 years	26	100m Free	F 13 years	37	100m Fly	M 13 years
		F 14 years			F 14 years			F 14 years			M 14 years
		F 15 years			F 15 years			F 15 years			M 15 years
		F 16 & Over			F 16 & Over			F 16 & Over			M 16 & Over
5	50m Fly	M 13 years	16	50m Breast	M 13 years	27	50m Back	M 13 years	38	50m Free	F 13 years
		M 14 years			M 14 years			M 14 years			F 14 years
		M 15 years			M 15 years			M 15 years			F 15 years
		M 16 & Over			M 16 & Over			M 16 & Over			F 16 & Over
6	50m Fly	F 13 years	17	50m Breast	F 13 years	28	50m Back	F 13 years	39	50m Free	M 13 years
		F 14 years			F 14 years			F 14 years			M 14 years
		F 15 years			F 15 years			F 15 years			M 15 years
		F 16 & Over			F 16 & Over			F 16 & Over			M 16 & Over
7	400m Free (FTF)	M 13-18 years	18	200m Free	M 13 years	29	400m IM (FTF)	M 13-18 years	40	400m IM (FTF)	F 13-18 years
					M 14 years						
8	400m Free (FTF)	F 13-18 years			M 15 years	30	100 IM	F 13 years	41	4 x 50 Fr CR	M 18 & Under
					M 16 & Over			F 14 years	42	4 x 50 Fr CR	F 18 & Under
9	100 IM	M 13 years	19	200m Free	F 13 years			F 15 years	43	8 x 50 Fr ZR	1 x M & 1 x F of each age group
		M 14 years			F 14 years			F 16 & Over			
		M 15 years			F 15 years						
		M 16 & Over			F 16 & Over						
10	4x100m Free CR	M 18 & Under	20	4x50m Medley CR	M 18 & Under	31	4x100m Medley CR	F 18 & Under			
11	4x100m Free CR	F 18 & Under	21	4x50m Medley CR	F 18 & Under	32	4x100m Medley CR	M 18 & Under			

GENERAL INFORMATION

Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

All participants must agree to comply with the Sports Anti-Doping Rules.

Venue Address

Wellington Regional Aquatic Centre
63 Kilbirnie Crescent
Kilbirnie
Wellington 6022



Meet Contacts

Keegan McCauley

Event Manager
021 569 436
events@swimming.org.nz

Kent Stead

Events & Membership
Manager
021 278 0432
kent@swimming.org.nz

Ian Hepenstall

Media Manager
027 561 3181
ian@sportsmedianz.com

Host Region

Swimming Wellington
operations@swimwn.co.nz

Shannon Courtney

Marketing & Comms
021 794 699
shannon@swimming.org.nz

General Entry Information

Entry Deadline

SUNDAY 12 MARCH 2017 at 11.59pm. Late entries will not be accepted.

NO REFUNDS for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage.

There is no limit on the number of individual event entries.

Age Groups

The age groups to be swum for both male and female are as follows: 'Age' Category – 12&13 years, 14 years and 15 years. 'Youth' category 16, 17&18 years.

Foreign Entries

Visitors will be able to submit entries using either the TM File or spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

There is no limit on international visitor's entries for timed finals but only two (2) international visitors may swim in the fastest timed final. Only three (3) international visitors may swim in the finals with a maximum of two (2) allowed to swim in any one final.

Entry Fees

Entry fees are \$17.50NZD per individual event and \$35.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it could result in the withdrawal of swimmers.

Clubs and regions that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 21 March 2017.

The qualifying period is from **1st January 2016 to 12th March 2017.**

The qualifying times are 50m Long Course times. Qualifying times swum in pools other than 50m must be converted using the SNZ Conversions. Swimmers using converted times will be seeded in the slowest heat. All swimmers shall only enter qualified events.

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Swimmers, who wish to enter 50m events, must have achieved a qualifying time in the 100m or 200m of the particular event and also achieved the published qualifying time for the 50m event.

Relays

Relays will be swum as timed-finals, with all timed-finals being swum in the finals session. Relays will be swum in the 'Age' and 'Youth' categories. There shall be a maximum of 2 teams per club and 2 teams per zone in each relay.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **MONDAY 13th MARCH 2017**.

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **11.59pm WEDNESDAY 15th MARCH 2017**.

Final Psych Sheets will be posted on the Swimming New Zealand on **THURSDAY 16th MARCH 2017**.

Finals

Finals will be swum as individual age groups for all ages in the 'Age' category (12 & 13, 14, 15 years). Finals for the 'Youth' category will be swum for the top 30 swimmers in this category with A, B and C Finals.

For a C Final to occur in the 'Youth' category 40 or more swimmers must have swum in the heats, for a B Final to occur the number of swimmers competing in the heats needs to be 30 or more.

Withdrawals

Withdrawals from events at the NZ Age Group Championships need to be submitted at the Team Managers meeting held the day prior to the start of the meet. This does not include withdrawals from finals with the rule regarding those withdrawals remaining as is at 30 minutes from posting of event results. Any withdrawals submitted after the meeting (for heats) will incur a withdrawal fee. As some events are timed finals SNZ regulation 3 will apply.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Protest

Protests must be submitted within 30 minutes following the conclusion of the respective event. The protest fee is set at \$100.00, this is payable upon submission of the correctly completed protest form.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Pre Meet Training

Pre event training is as follows:

Monday 20th March 2017: 3.00pm – 7.00pm

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

There are now fees associated with coaches/managers passes. This is set at \$60.00 per accreditation. The clubs will be invoiced for these accreditations after the close off for accreditations forms to be submitted.

These fees will need to be paid prior to the start of the meet. Failure to do so will mean a pass is not issued to the coach/manager.

Late applications for coaches and managers passes will be accepted but with a penalty of \$150.00 per pass.

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Heats:

Self-marshalling will be employed during all heats sessions of the 2017 NZ Age Group Championships. Swimmers will be sent to the starting blocks by the clerk of the course who will be on hand to supervise. Swimmers are asked to be in the marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the heats marshalling area 6 heats prior to their event.

Finals:

Swimmers will need to marshal 6 races prior for 50m events and 4 races prior to their event for all other events and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Team Managers Meeting

There will be a team managers meeting held on Tuesday 20th March at 5.00pm in the marshalling room. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs, and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Packs for team managers including an All Heats Session Programme, Souvenir Programme and Passes must be collected by Regional and Club Team Managers from the pre meet training on Tuesday 20th March between 3.00pm – 7.00pm.

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for swimmers, coaches and managers is via the side entrance on Kilbirnie Crescent. Pool Staff will be on hand to ensure that passes are being presented. If you do not have a valid pass you will be required to pay the appropriate admission fee.

Spectators:

Spectators will access the pool via the main entrance from 8am in the morning and 5pm for evening session. Spectator tickets will be available for sale at the venue, they WILL NOT be available for purchase online.

*Please note – Given the number of swimmers/coaches/managers, there will be limited capacity for spectators. If the complex is deemed to be full by WRAC staff, the complex will be closed to additional spectators as required.

Spectators are not to gather around the pool deck (i.e. in front of the grandstand/AOD room and watch racing. WRAC staff will also be monitoring the fire exit/clearways to ensure that spectators are not blocking access.

Please note that the side entrance will be closed at the end of warm up and Swimmers, Team Managers, Coaches must ensure they have their passes to enter the pool.

Officials Information

An officials meeting will be held on Wednesday 21st March starting at 8.45am in the athlete holding room. The meet director will conduct the meeting.

There will be morning tea for officials in the athlete holding room before the morning sessions between 8.30am and 9.30am.

Afternoon tea will be available each day between 5.00pm and 6.00pm in the athlete holding room.

No food will be served to officials during the sessions. We ask that all officials bring with them a water bottle and make sure it is full.

A function will be held for official's; venue and time to be confirmed.

Seating

There will be one rotation of seating during the championships. The seating plan will be posted on the SNZ website. Clubs/Regions are asked to ensure that swimmers with allocated seating do not procure additional seats.

Spectator seating is limited.

Session Programmes

Finals session programmes will be placed in regional boxes outside the Admin Room. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the regional coaches and managers form. If you require additional programmes these can be purchased from the front desk.

Results

Results will be posted as soon as possible in the complex and on the SNZ website at the completion of each session. Results will be posted on notice boards outside the main changing rooms and on the windows at the end of the pool.

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

Spectator Charges

Door Entry: \$4.00

Tickets will NOT be available for pre-purchase through the Swimming New Zealand shop. Tickets will be available for sale at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

All Heats Sessions programme: \$12.00

Finals Programmes – per session: \$3.00

Parking

Parking is readily available at the rear of the complex and in surrounding streets of Kilbirnie.

For Bus and Public Transport information please visit the [Wellington Transport website](#).

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.
- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the Championships; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Certificates

Championship summary certificates to be presented to New Zealanders in all A-Finals including relays.

50m Qualifying Times

Male					Female					
12-13 yr	14 yr	15 yr	16 yr	17-18 yr	12-13 yr	14 yr	15 yr	16 yr	17-18 yr	
FREESTYLE										
29.64	27.83	27.08	26.87	25.60	50	30.00	29.88	29.70	29.52	29.45
1:03.70	1:00.50	59.00	58.29	56.90	100	1:05.50	1:04.50	1:04.00	1:03.75	1:03.50
2:18.50	2:12.00	2:09.50	2:06.70	2:04.50	200	2:21.05	2:20.50	2:17.00	2:16.80	2:16.50
4:52.00	4:40.00	4:34.93	4:32.00	4:28.00	400	4:58.00	4:54.00	4:52.00	4:48.50	4:47.00
					800	10:15.00	10:05.00	10:00.00	9:55.00	9:50.00
19:15.00	18:33.00	18:00.00	17:55.00	17:45.00	1500					
BACKSTROKE										
36.17	33.52	32.80	32.55	31.95	50	35.20	35.00	34.65	34.45	34.20
1:11.78	1:08.87	1:07.38	1:07.27	1:05.70	100	1:14.50	1:13.30	1:12.80	1:12.30	1:12.10
2:33.00	2:29.00	2:26.49	2:25.67	2:24.53	200	2:39.50	2:36.00	2:35.70	2:34.80	2:34.50
BREASTSTROKE										
38.21	37.17	36.22	35.81	34.64	50	40.30	40.05	39.57	39.46	39.13
1:20.75	1:17.72	1:15.82	1:15.32	1:14.76	100	1:24.82	1:23.73	1:23.24	1:22.75	1:22.24
2:55.29	2:49.38	2:47.40	2:45.44	2:44.44	200	3:01.42	2:58.76	2:56.96	2:55.36	2:54.65
BUTTERFLY										
32.39	31.99	30.40	29.62	27.96	50	32.07	31.96	31.81	31.67	31.48
1:10.70	1:07.25	1:06.07	1:05.78	1:03.36	100	1:13.95	1:12.86	1:12.27	1:12.07	1:11.96
2:40.29	2:33.41	2:29.44	2:28.49	2:27.50	200	2:46.37	2:42.43	2:38.97	2:38.00	2:37.50
MEDLEY										
2:37.00	2:30.67	2:27.00	2:25.33	2:24.00	200	2:41.33	2:38.67	2:38.30	2:38.00	2:37.50
5:33.50	5:20.00	5:15.00	5:13.50	5:09.96	400	5:44.61	5:38.00	5:35.92	5:34.70	5:33.89

Day 1 - Tues 21 st March			Day 2 - Wed 22 nd March			Day 3 - Thurs 23 rd March			Day 4 - Fri 24 th March			Day 5 - Sat 25 th March		
Session 1 - Heats			Session 3 - Heats			Session 5 - Heats			Session 7 - Heats			Session 9 - Heats		
Warm-up 7.15 - 8.50am Start 9am			Warm-up 7.15 - 8.50am Start 9am			Warm-up 7.15 - 8.50am Start 9am			Warm-up 7.15 - 8.50am Start 9am			Warm-up 7.15 - 8.50am Start 9am		
1	100m Free	F 13 & Over	11	200m Breast	F 13 & Over	18	400m IM	M 13 & Over	29	400m IM	F 13 & Over	35	400m Free	F 13 & Over
2	400m Free	M 13 & Over	12	200m Breast	M 13 & Over	19	50m Fly	F 13 & Over	30	200m Back	M 13 & Over	36	200m IM	M 13 & Over
3	50m Breast	F 13 & Over	13	50m Free	F 13 & Over	20	50m Fly	M 13 & Over	31	200m Back	F 13 & Over	37	200m IM	F 13 & Over
4	50m Breast	M 13 & Over	14	50m Free	M 13 & Over	21	100m Breast	F 13 & Over	32	100m Fly	M 13 & Over	38	50m Back	M 13 & Over
5	200m Fly	F 13 & Over	15	100m Back	F 13 & Over	22	100m Breast	M 13 & Over	33	100m Fly	F 13 & Over	39	50m Back	F 13 & Over
6	200m Fly	M 13 & Over	16	100m Back	M 13 & Over	23	200m Free	F 13 & Over	34	1500m Free	M 13 & Over	40	100m Free	M 13 & Over
			17	800m Free	F 13 & Over	24	200m Free	M 13 & Over						

Session 2 - Finals			Session 4 - Finals			Session 6 - Finals			Session 8 - Finals			Session 10 - Finals		
Warm-up 4.15 - 5.30pm Start 6pm			Warm-up 4.15 - 5.50pm Start 6pm			Warm-up 4.15 - 5.50pm Start 6pm			Warm-up 4.15 - 5.50pm Start 6pm			Warm-up 4.15 - 5.50pm Start 6pm		
1	100m Free	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	11	200m Breast	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	18	400m IM	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	29	400m IM	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	35	400m Free	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years
2	400m Free	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	12	200m Breast	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	19	50m Fly	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	30	200m Back	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	36	200m IM	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years
3	50m Breast	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	13	50m Free	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	20	50m Fly	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	31	200m Back	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	37	200m IM	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years
4	50m Breast	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	14	50m Free	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	21	100m Breast	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	32	100m Fly	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	38	50m Back	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years
5	200m Fly	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	15	100m Back	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	22	100m Breast	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	33	100m Fly	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	39	50m Back	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years
6	200m Fly	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	16	100m Back	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years	23	200m Free	F 12-13 years F 14 years F 15 years F 16 years F 17-18 years	34	1500m Free (TF)	M 13-18 years	40	100m Free	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years
7	4x200 Free C Relay	F Age	17	800m Free (TF)	F 13-18 years	24	200m Free	M 12-13 years M 14 years M 15 years M 16 years M 17-18 years				41	4x100 Medley C Relay	F Age
8	4x200 Free C Relay	M Age										42	4x100 Medley C Relay	M Age
9	4x200 Free C Relay	F Youth										43	4x100 Medley C Relay	F Youth
10	4x200 Free C Relay	M Youth										44	4x100 Medley C Relay	M Youth
						25	4x100m Free CR	F Age						
						26	4x100m Free CR	M Age						
						27	4x100m Free CR	F Youth						
						28	4x100m Free CR	M Youth						

GENERAL INFORMATION

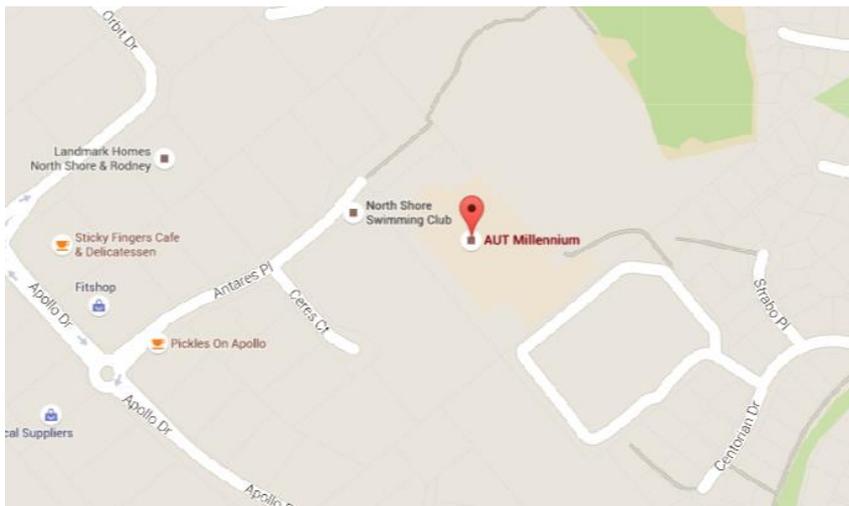
Swimming New Zealand rules and regulations govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations.

For information and updates to this document please refer to the [Swimming New Zealand website](#). This is a living document. Please check back here regularly to ensure you have the correct version.

Venue Address

Sir Owen G Glenn National Aquatic Centre
14 Antares Place
Mairangi Bay
Auckland 0632



Meet Contacts

Keegan McCauley

Event Manager

021 569 436

events@swimming.org.nz

Kent Stead

Events & Membership
Manager

021 278 0432

kent@swimming.org.nz

Ian Hepenstall

Media Manager

027 561 3181

ian@sportsmedianz.com

Host Region

Auckland Swimming
Association

09 448 1480

info@akswim.co.nz

Shannon Courtney

Marketing & Comms

021 794 699

Shannon@swimming.org.nz

General Entry Information

Entry Deadline

WEDNESDAY 22 MARCH 2017 at 11.59pm. Late entries will not be accepted. **NO REFUNDS** for any withdrawals (including medical) will be given once entries have closed.

Entry Process

All entries must be submitted via the SNZ National Database. Individuals will be able to access and complete their entries online via their MyPage. There is no limit on the number of individual event entries.

Foreign Entries

Visitors will be able to submit entries using either a TM File or spreadsheet available on the event website. These need to be emailed to events@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (2) international visitors may progress from heats to finals in any one event. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

Entry Fees

Entry fees are \$22.50NZD per individual event and \$45.00NZD for relay events.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Clubs and regions that have not aid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

Qualification Criteria

Age as at 3 April 2017.

The qualifying period is from **1st January 2016 to 19th March 2017.**

The qualifying times are 50m Long Course times. Only Long Course times can be used for qualification. All swimmers shall only enter qualified events.

Swimming New Zealand do not accept converted times for entry into this meet. Only results from approved meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Individual entry times will be generated by the SNZ Database. Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

Relays

Relays will be swum as open timed-finals with all timed-finals being swum in the finals session. If entries exceed the lanes available, subsequent timed-finals will be swum at the end of the morning's heats session. Only swimmers who have met the qualifying time and entered at least one individual event in this championship may be entered into relay events.

Psych Sheets

Preliminary Psych Sheets will be posted on the Swimming New Zealand website on **FRIDAY 24th MARCH 2017**.

Corrections and changes to psych sheets are to be sent to events@swimming.org.nz by **11.59pm SUNDAY 26th MARCH 2017**.

Final Psych Sheets will be posted on the Swimming New Zealand on **MONDAY 27th MARCH 2017**.

Finals

For 50m, 100m, 200m and 400m events there will be A and B finals. B finals will be swum when there are 24 or more swimmers that competed in the heats. The 800m and 1500m races will be timed finals. The Open Championship placing's will be determined from the A final. B finals will not score at this championship.

Withdrawals

Withdrawals from events at the NZ Open Championships need to be submitted at the Team Managers meeting held the day prior to the start of the meet. This does not include withdrawals from finals with the rule regarding those withdrawals remaining as is at 30 minutes from posting of event results. Any withdrawals submitted after the meeting (for heats) will incur a withdrawal fee. As some events are timed finals SNZ regulation 3 will apply.

3.2 For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Meet Photography

Participants who have entered this event agree to allow photograph, video multimedia or film likeness taken by accredited photographers to be used for any legitimate purpose by Swimming New Zealand or others as approved by Swimming New Zealand.

Pre Meet Training

Pre event training is as follows:

Sunday 2nd April 2017: 8.00am – 12.00pm
3.00pm – 7.00pm

Accreditation Information

Accreditations

Regional associations need to complete the coaches and managers form on behalf of the clubs in their region attending the meet. Event passes will be allocated to clubs based on this information.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

1-10 Swimmers = 2 coaches/managers
11-20 Swimmers = 3 coaches/managers
21-30 Swimmers = 4 coaches/managers
31+ Swimmers = 5 coaches/managers

There are now fees associated with coaches/managers passes. This is set at \$60.00 per accreditation. The clubs will be invoiced for these accreditations after the close off for accreditations forms to be submitted.

These fees will need to be paid prior to the start of the meet. Failure to do so will mean a pass is not issued to the coach/manager.

Late applications for coaches and managers passes will be accepted but with a penalty of \$150.00 per pass.

Accreditation Criteria

Coaches must be registered with Swimming New Zealand as a professional coach and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer membership type. They are not permitted to be undertaking any coaching on pool deck.

Swimmers will all be issued a pass.

Passes must be worn while on pool deck, anyone not wearing a pass will be asked to move to the spectator's area.

COMPETITION INFORMATION

Warm-up Procedure

SNZ use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the SNZ website.

Marshalling Process

Heats:

Self-marshalling will be employed during all heats sessions of the 2017 NZ Open Championships. Swimmers are to gather beside the learn to swim pool on the grand stand side and will be sent to the starting blocks by the clerk of the course who will be on hand to supervise. Swimmers are asked to be in the marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the heats marshalling area 6 heats prior to their event.

Finals:

Finals marshalling will take place beside the learn to swim pool on the grandstand side. Swimmers will need to marshal 4 races prior to their event and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Team Managers Meeting

There will be a team managers meeting held on Sunday 2nd April at 5.00pm behind the main stand. Regional and club managers will be given a brief run-down of meet activities, expectations of swimmers and clubs and general delivery of the event.

Each club is asked to have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Collection of Packs

Packs for team managers including an All Heats Session Programme, Souvenir Programmes and Passes must be collected by Regional and Club Team Managers from the pre meet training on Sunday 2nd April between 3.00pm – 7.00pm.

Pool Access

Swimmers/Coaches/Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the main entrance.

Spectators:

Spectators will have access to the pool via the event entrance from 8am onwards. Spectators are not to access the pool deck, if you are on pool deck without a correct pass you will be asked to move back to the spectator area.

Officials Information

An officials meeting will be held on Monday 3rd April starting at 8.45am in the athlete holding room. Meet Director Lesley Huckins will conduct the meeting.

There will be morning tea for officials in the athlete holding room before the morning sessions between 8.30am and 9.30am.

Afternoon tea will be available each day between 5.00pm and 6.00pm in the athlete holding room.

No food will be served to officials during the sessions. We ask that all officials bring with them a water bottle and make sure it is full.

A function will be held for officials date and venue will be advised at the officials meeting.

Seating

There will be no rotation of seating during the championships. The seating plan will be posted on the SNZ website. Spectator seating is available upstairs in the grand stand. VIP will also be in the main grandstand.

If your team is seated in the upstairs grandstand please dry off in the changing rooms before proceeding up the stairs.

Session Programmes

Finals session programmes will be placed in regional boxes outside the Admin Room. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the regional coaches and managers form.

Results

Results will be posted in three locations around the pool:

1. Pool Deck – on the wall next to the learn to swim pool.
2. On the wall between the changing rooms on the entrance side of the pool.
3. Upstairs in the walkway behind the grandstand.

Swimming New Zealand will have live results via the SNZ website and Meet Mobile. The results for each event will be uploaded once the event has been signed off.

A PDF of each session's results will be posted on the events page at the conclusion of each session.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the Regional Team Manager Box.

Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmers responsibility to be at marshalling at the appropriate time (i.e. 4 heats before a swimmers scheduled race).

Spectator Charges

Door Entry: \$5.00

Tickets will be available for pre-purchase through the Swimming New Zealand shop. If tickets have sold out online before the meet for certain sessions then tickets will not be made available at the door for purchase for the affected sessions. If tickets have not sold out prior then there will be door sales at the venue.

Session programmes will be available for purchase at the main entrance to the pool.

All Heats Sessions programme: \$15.00

Finals Programmes – per session: \$4.00

Parking

Parking at the AUT Millennium Institute is limited. Where necessary please try and limit the number of vehicles you travel in to the venue.

For Bus and Public Transport information please visit the [Auckland Transport website](#).

Opening Ceremony

An opening ceremony will be held at the start of Session 2 on Monday 3rd April starting at 6.40pm. As such, the warm up time in the 50m pool will be reduced by 20 minutes to allow for this.

Each region is to provide two representatives in uniform for the march past. These people are to assemble by the main entrance at 6.30pm.

Victory Ceremonies

The Victory Ceremony Timetable will be included in the finals programmes and a musical fanfare will be used to indicate the start of each Victory Ceremony. Victory ceremonies will take place as per the timetable.

Swimmers who are not present WILL NOT RECEIVE THEIR MEDAL.

IMMEDIATELY after finishing their race AND BEFORE warming down the TOP 3 swimmers must go to the presentation area. They must advise the presentation official they are present. Victory ceremonies will be televised in the SKY coverage so ensure you are there and in your team uniform.

We will endeavour to run the victory ceremonies as timetabled. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

- Tracksuit bottoms or shorts are recommended.

Merchandise

Merchandise for the Open Championships is available for pre-purchase. Race suits and other swim products are also available from Teamline on their online shop and from their poolside shop. Find everything you need on their website www.teamline.co.nz

Banner Placement

Swimming New Zealand will have signage at the 2017 NZ Open Championships; this signage takes precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Certificates

Championship summary certificates to be presented to New Zealanders in all A-Finals including relays.

QUALIFYING TIMES

Male		Female
	Freestyle	
25.48	50	28.71
55.50	100	1:01.80
2:00.00	200	2:13.00
4:19.00	400	4:40.00
9:04.65	800	9:40.00
17:20.00	1500	18:34.40
	Backstroke	
29.00	50	32.90
1:02.83	100	1:10.00
2:16.71	200	2:30.55
	Breaststroke	
32.51	50	36.36
1:10.68	100	1:18.71
2:32.75	200	2:49.28
	Butterfly	
27.66	50	30.66
1:00.51	100	1:07.84
2:14.95	200	2:29.00
	Individual Medley	
2:16.50	200	2:33.00
4:55.00	400	5:23.75

PARA QUALIFYING TIMES

MALE

Class	50FR	100FR	200FR	400FR	50BK	100BK	50FL	100FL
S14	37.43	1:21.58	3:02.81	-	-	1:34.78	-	1:29.85
S13	36.00	1:19.13	-	6:11.08	-	1:28.99	-	1:25.05
S12	25.01	1:17.77	-	6:16.07	-	1:30.17	-	1:26.47
S11	39.34	1:28.55	-	7:04.72	-	1:42.65	-	1:37.00
S10	34.97	1:16.47	-	6:09.95	-	1:30.46	-	1:24.10
S9	37.91	1:22.92	-	6:22.67	-	1:33.50	-	1:29.01
S8	39.51	1:26.32	-	6:39.47	-	1:38.48	-	1:32.08
S7	42.04	1:32.07	-	7:08.61	-	1:46.33	46.06	-
S6	44.37	1:38.68	-	7:21.64	-	1:52.72	46.47	-
S5	48.84	1:44.41	3:41.96	-	54.22	-	52.50	-
S4	57.15	2:08.00	4:48.00	-	1:08.35	-	1:03.51	-
S3	1:22.00	2:27.60	6:45.00	-	1:19.00	-	1:32.11	-
S2	1:34.00	3:17.47	7:06.76	-	1:45.00	-	-	-
Class	50 BR	100BR		Class	150IM	200IM		
S14	-	1:43.44		S14	-	3:25.23		
S13	-	1:37.41		S13	-	3:14.84		
S12	-	1:42.53		S12	-	3:17.22		
S11	-	1:50.25		S11	-	3:40.01		
S9	-	1:38.86		S10	-	3:16.46		
S8	-	1:40.69		S9	-	3:22.38		
S7	-	2:00.56		S8	-	3:36.39		
S6	-	2:05.01		S7	-	3:54.28		
S5	-	2:24.67		S6	-	4:01.71		
S4	-	2:23.30		S5	-	4:13.89		
S3	1:14.20	-		S4	3:50.25	-		
S2	1:35.00	-		S3	4:23.58	-		
				S2	-	-		

FEMALE

Class	50FR	100FR	200FR	400FR	50BK	100BK	50FL	100FL
S14	42.98	1:31.97	3:23.07	-	-	1:45.93	-	1:44.07
S13	41.46	1:29.58	-	6:55.37	-	1:46.76	-	1:40.20
S12	40.75	1:29.07	-	7:05.18	-	1:57.00	-	1:39.01
S11	47.20	1:42.62	-	7:51.07	-	1:59.13	-	2:05.45
S10	42.58	1:31.70	-	6:52.41	-	1:40.76	-	1:41.19
S9	43.53	1:33.66	-	6:45.48	-	1:44.39	-	1:42.95
S8	46.94	1:39.92	-	7:09.88	-	1:56.13	-	1:47.33
S7	48.09	1:43.60	-	7:34.17	-	2:03.82	52.59	-
S6	53.25	1:52.64	-	8:06.77	-	2:08.84	56.83	-
S5	54.39	2:02.61	5:24.60	-	1:07.13	-	1:10.00	-
S4	1:17.00	2:31.32	6:37.63	-	1:17.00	-	1:39.76	-
S3	1:22.28	3:02.00	5:52.83	-	1:31.00	-	1:39.77	-
S2	1:48.10	3:42.67	7:27.96	-	1:44.71	-	-	-
Class	50 BR	100BR		Class	150IM	200IM		
S14	-	1:57.87		S14	-	3:48.07		
S13	-	2:03.37		S13	-	3:45.45		
S12	-	1:56.17		S12	-	3:46.36		
S11	-	2:18.22		S11	-	4:16.71		
S9	-	1:59.42		S10	-	3:46.08		
S8	-	1:57.68		S9	-	3:51.05		
S7	-	2:15.54		S8	-	3:56.73		
S6	-	2:27.08		S7	-	4:22.08		
S5	-	2:21.56		S6	-	4:42.12		
S4	-	2:45.39		S5	-	5:16.44		
S3	2:44.00	-		S4	4:36.80	-		
S2	1:48.80	-		S3	6:17.44	-		
				S2	-	-		

Day 1 – Mon 28 th Mar			Day 2 – Tues 29 th Mar			Day 3 – Wed 30 th Mar			Day 4 – Thurs 31 st Mar			Day 5 – Fri 1 st April		
Session 1 - Heats			Session 3 - Heats			Session 5 - Heats			Session 7 - Heats			Session 8 – Heats		
Warm-up 8.00 – 9.50am Start 10am			Warm-up 8.00 – 9.50am Start 10am			Warm-up 8.00 – 9.50am Start 10am			Warm-up 8.00 – 9.50am Start 10am			Warm-up 8.00 – 9.50am Start 10am		
101	Para 400m Free	M	107	Para 100m Back	M	16	400m Free	F	115	Para 100m Fly	F	121	Para 100m Free	M
102	Para 400m Free	F	108	Para 100m Back	F	111	Para 50m Free	M	116	Para 100m Fly	M	122	Para 100m Free	F
1	400m Free	M	9	200m Free	M	112	Para 50m Free	F	24	100m Breast	F	33	1500m Free	M
103	Para 50m Back	M	10	200m Free	F	17	200m IM	M	25	100m Breast	M	34	100m Free	F
104	Para 50m Back	F	11	400m IM	M	18	200m IM	F	26	50m Back	F	35	100m Free	M
2	200m Back	M	12	200m Breast	F	19	50m Free	M	27	50m Back	M	36	50m Breast	F
3	200m Back	F	13	200m Breast	M	20	50m Free	F	117	Para 150m IM	F	37	50m Breast	M
4	50m Fly	M	109	Para 50m Breast	F	113	Para 200m IM	M	118	Para 150m IM	M	123	Para 50m Fly	M
5	50m Fly	F	110	Para 50m Breast	M	114	Para 200m IM	F	28	400m IM	F	124	Para 50m Fly	F
105	Para 100m Breast	M	14	100m Fly	F	21	100m Fly	M	29	200m Fly	M	38	1500m Free	F
106	Para 100m Breast	F	15	100m Fly	M	22	100m Fly	F	30	200m Fly	F			
6	800m Free	F				23	800m Free	M	119	Para 200m Free	F			
									120	Para 200m Free	M			

Session 2 – Finals			Session 4 - Finals			Session 6 – Finals			Session 8 - Finals			Session 10 – Finals		
Warm-up 5.00-6.30pm Start 7.00pm			Warm-up 5.00-6.50pm Start 7.00pm			Warm-up 5.00-6.50pm Start 7.00pm			Warm-up 5.00-6.50pm Start 7.00pm			Warm-up 5.00-6.50pm Start 7.00pm		
101	Para 400m Free	M	107	Para 100m Back	M	16	400m Free	F	115	Para 100m Fly	F	121	Para 100m Free	M
102	Para 400m Free	F	108	Para 100m Back	F	111	Para 50m Free	M	116	Para 100m Fly	M	122	Para 100m Free	F
1	400m Free	M	9	200m Free	M	112	Para 50m Free	F	24	100m Breast	F	33	1500m Free	M
103	Para 50m Back	M	10	200m Free	F	17	200m IM	M	25	100m Breast	M	34	100m Free	F
104	Para 50m Back	F	11	400m IM	M	18	200m IM	F	26	50m Back	F	35	100m Free	M
2	200m Back	M	12	200m Breast	F	19	50m Free	M	27	50m Back	M	36	50m Breast	F
3	200m Back	F	13	200m Breast	M	20	50m Free	F	117	Para 150m IM	F	37	50m Breast	M
4	50m Fly	M	109	Para 50m Breast	F	113	Para 200m IM	M	118	Para 150m IM	M	123	Para 50m Fly	M
5	50m Fly	F	110	Para 50m Breast	M	114	Para 200m IM	F	28	400m IM	F	124	Para 50m Fly	F
105	Para 100m Breast	M	14	100m Fly	F	21	100m Fly	M	29	200m Fly	M	38	1500m Free	F
106	Para 100m Breast	F	15	100m Fly	M	22	100m Fly	F	30	200m Fly	F	39	4x100 Medley	F
6	800m Free	F				23	800m Free	M	119	Para 200m Free	F	40	4x100 Medley	M
7	4x100m Free	M							120	Para 200m Free	M			
8	4x100m Free	F							31	4x200m Free	M			
									32	4x200m Free	F			

CONVERSION TABLES

For the purposes of all National Meets, pools of length 36 2/3 yards will be treated as if they were 33 1/3 metres and pools of length 55 yards will be treated as if they were of length 50 metres.

Conversion from 33 1/3 metres or 36 2/3 yards times to 50 metre times:

Freestyle	100m	add	0.85 secs
	200m		1.70 secs
	400m		3.40 secs
	800m		6.80 secs
	1500m		12.75 secs
Backstroke	100m	add	0.85 secs
	200m		1.70 secs
Breaststroke	100m	add	1.00 secs
	200m		2.00 secs
Butterfly	100m	add	0.70 secs
	200m		1.40 secs
Medley	400m	add	3.40 secs

Conversion from 55 yards time to 50 metre time:

No conversion – just use same time

Note: That only the preceding conversions may be used for National Meets

If a conversion does not exist then another pool of suitable length must be used for that event.

Conversion from 25 metre times to 50 metre times.

Freestyle	50m	add	0.85 secs
	100m		1.70 secs
	200m		3.40 secs
	400m		6.80 secs
	800m		13.60 secs
1500m			25.50 secs
Backstroke	50m	add	0.85 secs
	100m		1.70 secs
	200m		3.40 secs
Breaststroke	50m	add	1.00 secs
	100m		2.00 secs
	200m		4.00 secs
Butterfly	50m	add	0.70 secs
	100m		1.40 secs
	200m		2.80 secs
Medley	200m	add	3.40 secs
	400m		6.80 secs